



TEXAS
Health and Human
Services



Memorandum

#24-007

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: February 12, 2024

SUBJECT: Disability Determination Letters

Local agencies have been receiving letters about Disability Determination for Social Security Services requesting a narrative report and medical records for individuals who have listed the WIC program as a medical appointment on the disability application.

By law, the Disability office must request records from each program the claimant lists on the application. However, WIC is not able to provide this information. To avoid an additional request within 15 days, the State Agency recommends returning the letter to the Disability office with a statement the WIC Program does not have medical records.

If you have any questions, please contact IRM at IRM-Policy@hhs.texas.gov.