



Memorandum

#23-075

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: November 16, 2023

SUBJECT: Deletion of Policies Superseded by AC:07.0 - Property Management Revised 11/01/23

This memo announces multiple deletions in the Policy and Procedures Manual. The following policies will be deleted per Texas WIC Memo #23-059 related to AC:07.0 - Property Management:

- AC:08.0 – Allowable Costs – Equipment and Designated Reportable Assets
- AC:14.0 - Allowable Costs - Supplies, Postage, and Shipping
- AC:36.0 – Sale or Distribution of Property
- AC:39.0 – Allowable Costs - Computers
- AUT:09.0 – Removal of Confidential Information from WIC Computers and Devices

The AC:07.0 – Property Management policy effective November 1, 2023 supersedes the above policies.

If you have any questions or require additional information regarding the property management policies please contact Noemi Hernandez, WIC Grant Contract Project Manager, Program Services Branch, at [WIC LA Contractmanagement@hhs.texas.gov](mailto:WIC_LA_Contractmanagement@hhs.texas.gov)