



Memorandum

#22-093

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: December 14, 2022

SUBJECT: 2023 State Agency Holiday Schedule

The table below shows the 2023 State Agency Holiday Schedule listing when the Information Response Management group (1-800-WIC-FORU and policy liaisons), Formula Approval Staff, and the Texas State Service Desk and will not be available. *Asterisk represents the dates TSSD will operate with normal business hours.

2023 State Agency Holiday Schedule IRM and Formula Approval Team	
Martin Luther King, Jr. (Monday)	1/16/2023
President’s Day (Monday)	2/20/2023
Good Friday* (Friday)	4/07/2023
Memorial Day (Monday)	5/29/2023
Independence Day (Tuesday)	7/4/2023
Labor Day (Monday)	9/4/2023
Thanksgiving Eve* (Wednesday IRM and Formula Team closed at 12)	11/22/2023
Thanksgiving Day (Thursday)	11/23/2023
Day after Thanksgiving (Friday)	11/24/2023
Christmas (Monday through Tuesday)	12/25/2023
December 25, 2023 - December 26, 2023	12/26/2023
<u>*TSSD will provide normal business hours</u>	
Good Friday (Friday)	4/7/2023
Thanksgiving Eve (Wednesday)	11/22/2023

If you have any questions or require additional information, please contact Olga Mikheeva, IRM Manager at Olga.Mikheeva@hhs.texas.gov, or Jimmy Turek, TSSD Manager, WIC IT Customer Service and Support at jimmy.turek@hhs.texas.gov.