



Memorandum

#22-082

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: October 18, 2022

**SUBJECT: Changes to Policy AC:24.0 - Annual Reimbursement
Maximum**

This memo announces revisions to Texas WIC Policy AC:24.0 - *Annual Reimbursement Maximum*. The revised policy has been reviewed by TALWD and is effective November 1, 2022. At that time, it will be posted, and you may update your *Policy and Procedures Manual* by accessing the *WIC Website* at:

<https://hhs.texas.gov/doing-business-hhs/provider-portals/wic-providers/wic-policy-procedures-manual>

A Summary of Changes is below:

- Revised policy statement to reflect an “annual” reimbursement
- Added language clarifying funding notifications and incentives regarding participation

If you have any questions or require additional information regarding Texas WIC Policy AC:24.0- *Annual Reimbursement Maximum*, please contact Elsa Rodriguez, WIC Financial Analyst, Program Services Unit at elsa.rodriguez2@hhs.texas.gov.

<p style="text-align: center;">Texas WIC Health and Human Services Commission</p>

Effective November 1, 2022

Policy No. AC:24.0

Annual Reimbursement Maximum

Purpose

To provide the state agency (SA) with budgetary controls over local agency (LA) expenditures.

Authority

State Agency Contract

Policy

The LA's annual reimbursement maximum, shall be limited to the lesser of:

- I. actual participation multiplied by the LA's approved Funding Formula Rate (FFR) as relayed on the current fiscal year funding notification(s) plus any earned or awarded incentives, where participation is defined as either:
 - a. Actual participation (not to exceed assigned caseload),
 - b. Guaranteed participation (determined by the State in times of situational uncertainty),
 - c. Combination actual and guaranteed participation

OR

- II. Actual nutrition education costs times 5.26 (19%).