



Date: March 23, 2021

To: Texas Home Living Program Providers
Local Intellectual and Developmental Disabilities Authorities

Subject: Information Letter No. 2021-14
TxHmL Interest List Reduction Slot Releases
(Revised March 23, 2021)

The Health and Human Services Commission (HHSC) began releasing Texas Home Living (TxHmL) slots on February 1, 2021 to enable Local Intellectual and Developmental Disabilities Authorities (LIDDAs) to offer TxHmL Program services to applicants on the interest list for the TxHmL Program. HHSC will release slots through at least May 31, 2021 and, based on availability, may release slots during the remaining months of fiscal year 2021.

Because of the public health emergency, a LIDDA and TxHmL program provider may choose to conduct enrollment activities (that would ordinarily be conducted in person with an applicant) by telephone, telehealth or telemedicine. TxHmL program providers must work with LIDDAs as needed to complete the enrollment process for an applicant.

If a LIDDA conducts a meeting to develop an initial IPC by telephone, telehealth, or telemedicine, the LIDDA is not required to obtain the signature of the applicant or legally authorized representative (LAR) on the Individual Plan of Care (IPC) or supporting documentation but must obtain the signatures of other persons who are required to sign those documents. If the LIDDA is unable to obtain the signature of the applicant or LAR, the LIDDA must document in the applicant's record:

- the date of the meeting held by telephone, telehealth, or telemedicine;
- the purpose of the meeting and the topics discussed; and
- a statement of whether the applicant or LAR was in agreement with the services included on the initial IPC.

Questions regarding this information letter may be sent to:
enrollmenttransferdischargeinfo@hhsc.state.tx.us.

Sincerely,

[signature on file]

Fabian Aguirre
Interim Deputy Associate Commissioner
Medicaid and CHIP Services