



Memorandum

#19-100

TO: WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education / Clinic Services Unit
Texas WIC Program

DATE: December 16, 2019

SUBJECT: FY 2021 Annual Plan of Operations

Until the State Agency is able to generate the Non-Traditional Hours Report from TXIN we are asking all Local Agencies to submit the Annual Plan of Operations (APO).

It is imperative that Local agencies verify the clinic hours of operation in TXIN and send an updated Annual Plan of Operations (APO) FY 21 Excel Spreadsheet to the AnnualPlanforOPS@hhsc.state.tx.us inbox by March 1, 2020.

If you need a copy of the previously submitted APO or have any questions please submit your request to the AnnualPlanforOPS@hhsc.state.tx.us inbox.