



Memorandum

#19-097

TO: WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education / Clinic Services Unit
Texas WIC Program

DATE: December 11, 2019

SUBJECT: Immediate Procedural Change Related to Voter Registration

The State Agency is currently revising Texas WIC Policy *GA:19.0 – Compliance with the National Voter Registration Act of 1993*, to update the MIS procedures and bring the policy into compliance with the Texas Elections Code. A final revision is expected to be available by January 31, 2020.

Effective immediately, Local Agencies must transmit mail-in voter registration applications to the County Voter Registrar of the applicant's home county. A list of County Voter Registrars may be found at <https://www.sos.state.tx.us/elections/voter/votregduties.shtml>. All registration forms collected in a five-day period may be batched together and mailed in a single envelope to the appropriate County Voter Registrar(s). Mailing costs associated with transmission of the voter registration applications are allowable costs. Local Agencies must no longer transmit completed voter registration applications to the Secretary of State's Office.

If you have any questions, please contact Kristy Hansen, Policy and Special Projects Coordinator at Kristy.Hansen@hpsc.state.tx.us or 512-341-4564 or Olga Mikheeva, Program Supervisor, WIC IRM Group at Olga.Mikheeva@hpsc.state.tx.us or 512-341-4649.