



Memorandum

#18-071

TO: WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education / Clinic Services Unit
Texas WIC Program

DATE: December 19, 2018

SUBJECT: FY 2019 & FY 2020 Improving the Participant Experience (IPE)
Funding Applications Now Available

The State Agency (SA) announces the availability of Improving the Participant Experience funding for WIC Local Agencies for FY 2019 & FY 2020. The goal of this project is to improve the clinic environment to alleviate pain points, improve the participant experience and create a unified visual brand for Texas WIC. All applications must be received by 5 pm on **January 7, 2019**.

The total available funds for this project is \$350,000 per fiscal year. The amount of funds awarded to each local agency will depend on the number of applications received. This will be a competitive distribution of funds.

Funding awarded will be based on agency need and agency's ability to:

- Use State Agency developed design themes including color palette, furniture style, decor, etc. in your clinic upgrade to align with the goals of the IPE grant. Please refer to the Texas WIC Design Guidelines and Catalogue Version 1.0 for guidance when applying for IPE funds.
- Demonstrate a need for clinic enhancements or repairs.
- Provide photos of the clinic spaces designated for enhancements.
- Create a knee-to-knee experience for WIC participants.
- Participate in activities requested by the State Agency, including sharing sessions, Texas WIC Express news articles, workgroups, and NBF conference activities.

- Provide quarterly updates and photos demonstrating progress of clinic improvements.
- Provide reports to the State Agency including budget status and results.
- Adhere to WIC accounting policies.
- Include a budget with estimated itemized costs.
- Spend FY19 funds by September 30, 2019 and FY20 funds by September 30, 2020.

Please [click here](#) to fill out an application via Qualtrics. A preview of the application is attached for preparation and to retain for your records.

If you have questions or require additional information, please contact Allison Mayer, Clinic Services Training Coordinator, at (512) 341-4516 or by emailing allison.mayer@hsc.state.tx.us.



Design Guidelines and Catalogue

Version 1.0 December 2018

Prepared by **Jordan Michael Design** in collaboration with Texas WIC



Introduction

The purpose of this catalogue is to create a cohesive interior design for all WIC clinics throughout Texas, in line with existing branding guidelines. While it is understood that not all parts of this catalogue may apply to a clinic remodel or new build, it is recommended that every clinic* follow these guidelines and specifications as closely as possible in order to unify the look of all clinics throughout Texas, thereby creating a standardized visual brand for Texas WIC. This catalogue outlines every aspect of the design vision, from interior finishes and fixtures to decor and office supplies. As you anticipate the construction of your new clinic or update your existing clinic over time, refer to this catalogue for guidance.

All prices in this catalogue are approximations based on prices available at the time of this publication, and are included for estimating purposes only.

Please note that this catalogue is a work in progress and will be updated periodically with additions and changes as needed.

*It is understood that some clinics may follow different branding guidelines laid out by their specific agencies. In those instances, please use the design recommendations in this catalogue where appropriate.

Table of Contents

Introduction and Table of Contents	3
Interior Finishes and Materials	4
Interior Fixtures and Hardware	8
Furniture	9
Decor	14
Books and Toys	17
Office Supplies	19

Interior Finishes and Materials

Wall Paint and Trim

Field Color



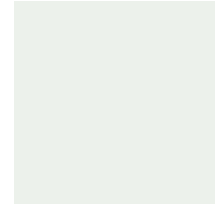
Sherwin Williams
SW 6070
"Heron Plume"

Accent Color



Sherwin Williams
SW 6486
"Reflecting Pool"

Trim & Ceiling Color



Benjamin Moore
"Decorator's White"

Wall Base



Some clinics will have existing wood baseboards that can be painted or existing cove tile in restrooms. In all other cases, use this rubber base in all areas of the clinic.

Painted baseboards shall be painted with the above Accent Color.

MFR: Roppe
Product ID: 118
Name: Peacock
Size: 4"
Style: Cove Edge
Web Link: [Roppe 700 Series](#)

Carpet Tile

Carpet is to be installed in all areas except labs, restrooms and other wet areas where a hard surface floor is required. For a more colorful experience, order equal quantities of each of the four colors, to be distributed evenly in a random manner throughout the space. For a more restrained look, use less (or no) color options.

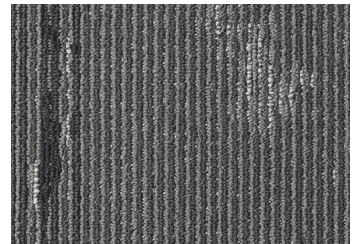
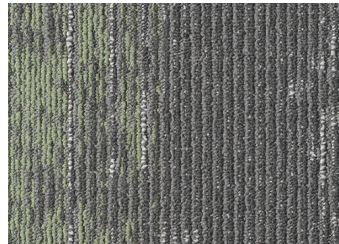
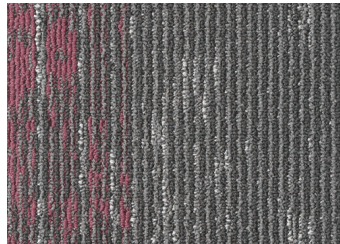
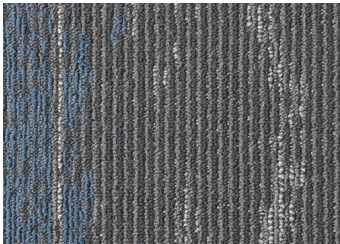
MFR: Mohawk
Line: Hyper Earth
Web Link: [Mohawk Hyper Earth](#)

Product ID: 987
Name: Ice Topaz

Product ID: 988
Name: Pink Quartz

Product ID: 986
Name: Green Peridot

Plain gray option



Acoustic Ceiling Tile

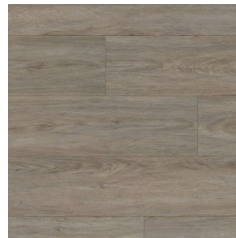
In clinics with a dropped grid ceiling, a white tegular 2x2 acoustic ceiling tile is recommended, along with a white tee grid system. Ceiling tiles must be smooth, durable and washable, with minimal texture or pattern. The following is an example we recommend.



MFR: Armstrong
Line: Ultima
Size: 24" x 24"
Style: Beveled Tegular 9/16
Web Link: [Armstrong Ultima](#)

Vinyl Plank Flooring

This vinyl plank floor compliments the carpet and may be used where a hard floor is desired, but is still soft on feet.



MFR: US Floors
Line: COREtec Plus XL
Product ID: 50LVP604
Color: Whittier Oak
Size: 9" x 72"

Cabinetry & Millwork

Clinics with existing wood cabinets may update them by painting them Benjamin Moore "Decorator's White." For new cabinets, a white satin laminate finish is recommended for cabinet doors.

For cabinet hardware, a squared look with a brushed chrome or aluminum finish is recommended to compliment the metal colors of the door hardware and furniture parts found later in this catalogue. An example cabinet pull is shown to the right.

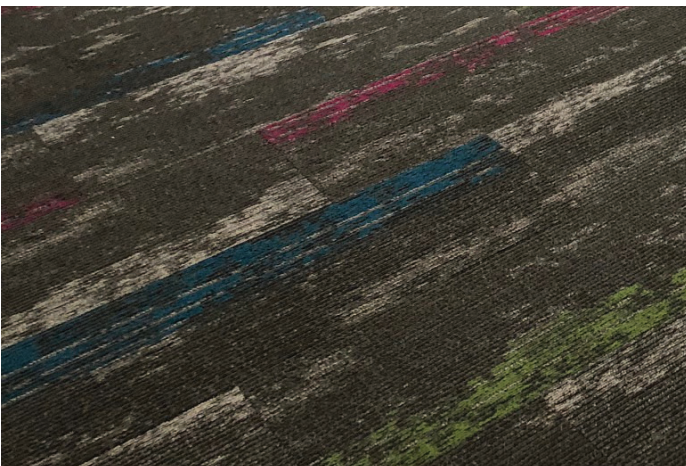


MFR: Top Knobs
Product Line: Sanctuary II
Name: Modern Metro
Size: 3" - 12"
Finish: Aluminum
Unit Price: \$5 - \$45 (depending on length)
Web Link: [Modern MetroPull](#)

Interior Finishes and Materials



Above: Clinic photo (overall space); below left: carpet detail; below right: accent wall example





Above: Clinic photo (overall space)

Interior Fixtures and Hardware

Light Fixtures and Bulbs

There may be a variety of lighting types throughout WIC clinics, including recessed downlights, lay-in fixtures, surface mounted fixtures and sconces. For a clean and cohesive look, it is important to maintain consistent lighting temperatures and bulb types throughout your clinic.

We recommend using LED bulbs and tubes wherever possible for maximum energy efficiency and lighting consistency. The optimal lighting temperature for these kinds of spaces is 3500K.

Below are a few example recommendations for bulbs and tubes, but please consult with your maintenance staff about the best type of bulb for each of your existing fixtures.



MFR: Sylvania
 Product ID: 78096
 Name: A19 LED Light Bulb
 Temperature: 3500K
 Unit Price: \$10
 Web Link: [LED Light Bulb](#)



MFR: Sylvania
 Product ID: 78056
 Name: LED Flood Light
 Temperature: 3500K
 Unit Price: \$30
 Web Link: [LED Flood Light](#)



MFR: Luxrite
 Product ID: LR34181
 Name: T8 LED Tube Light
 Temperature: 3500K
 Unit Price: \$30 (pack of 2)
 Web Link: [T8 Tube Light](#)

Door Hardware

Door hardware must be lever-type for ADA compliance. A satin chrome finish is recommended to compliment the furniture. Commercial grades 2 or 3 are acceptable for this type of space.



438CNL 26D
Keyed Entry

408CNL 26D
Privacy Set

407CNL 26D
Passage Set

488CNL 26D
Dummy

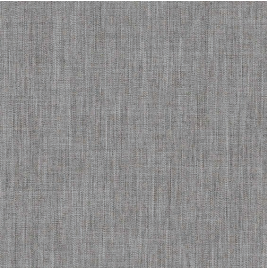
439CNL 26D
Storeroom

MFR: Kwikset
 Line: Carson
 Finish: Satin Chrome
 Grade: Level 3 (light commercial)
 Door Size: 1 3/8"
 1 3/4"
 Unit Price: \$10-15
 Web Link: [Kwikset Carson](#)

Modular/Soft Seating

Modular seating is to be located in Waiting Rooms. These modular pieces can be arranged to fit the space as needed, but the following are the standard seating configurations we recommend - one for smaller waiting rooms, and one for larger ones.

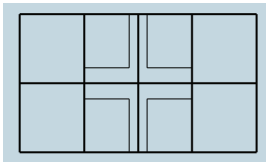
Material for all parts of all Modular Seating



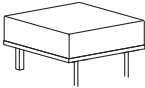
MFR: Stinson
 Line: Bespoke
 Product ID: 63694
 Name: Flannel
 Grade: E

Note: This is a vinyl material and is wipeable and cleanable with bleach.

Larger waiting rooms (island configuration)



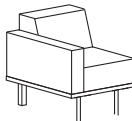
MFR: JSI
 Line: Connect
 Fabric: Bespoke "Flannel"
 Metal Leg Color: Soft Nickel
 Web Link: [JSI Connect](#)



Product ID: CTL1300
 Description: Single Seat Bench
 Quantity: 4
 Unit Price: \$680 (each)

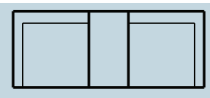


Product ID: CTL201UL
 Description: Single Seat Low Back Left Arm
 Quantity: 2
 Unit Price: \$1250 (each)



Product ID: CTL201UR
 Description: Single Seat Low Back Right Arm
 Quantity: 2
 Unit Price: \$1250 (each)

Smaller waiting rooms (linear configuration)



MFR: JSI
 Line: Connect
 Fabric: Bespoke "Flannel"
 Wood Species: Double Cut
 Wood finish: Fossil
 Metal Leg Color: Soft Nickel
 Web Link: [JSI Connect](#)



Product ID: CTL2201U2CC
 Description: Two Seat Low Back
 Unit Price: \$2700

Below: Larger waiting room photo



Furniture

Guest Chairs



Guest chairs may be used as additional seating for waiting rooms, as client seating in offices, and other areas where additional seating is needed. Each clinic needs at least one rocker and one bariatric chair for the waiting room. The rest of the guest chairs may be a combination of with arms and armless.

There are four fabric options for the guest chairs. While the total number of guest chairs may vary per clinic, please keep an even balance between the fabric options for the total number of guest chairs (i.e., approximately 25% gray chairs, 25% teal chairs, 25% magenta chairs, and 25% green chairs). Only the backs of the chairs will change colors - the seats will all be gray.

Guest Chair Types



MFR: Lesro
Line: Gansett
Product ID: GN1401G5
Description: Arm chair
Unit Price: \$330-350
Web Link: [Lesro Gansett](#)



MFR: Lesro
Line: Gansett
Product ID: GN1403R5
Description: Rocker
Unit Price: \$385
Web Link: [Lesro Gansett](#)



MFR: Lesro
Line: Gansett
Product ID: GN1402G5
Description: Armless chair
Unit Price: \$330-350
Web Link: [Lesro Gansett](#)

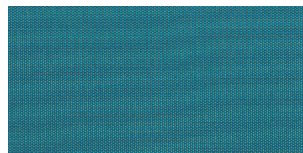


MFR: Lesro
Line: Gansett
Product ID: GN101G5
Description: Rocker
Unit Price: \$550
Web Link: [Lesro Gansett](#)

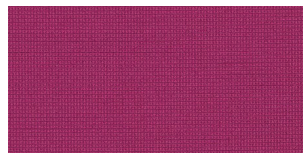
Fabric/Material Options



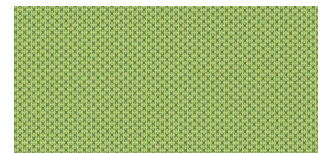
MFR: Stinson
Line: Bespoke
Product ID: 63694
Name: Flannel
Note: Vinyl; wipable and Cleanable with Bleach



MFR: Stinson
Line: Brilliant
Product ID: 64192
Name: Clearwater



MFR: Stinson
Line: Inside Track
Product ID: 63632
Name: Passion



MFR: Stinson
Line: Refraction
Product ID: 64480
Name: Anjou

Breastfeeding Room Rockers



Note: Glider option to be determined at a later date.

MFR: Carolina
 Line: Saven
 Product ID: 1476W
 Description: Rocking Chair
 Fabric: To be determined
 Metal Leg Color: Polished Aluminum
 Web Link: [Carolina Saven](#)



MFR: Carolina
 Line: Saven
 Product ID: 1481
 Description: Ottoman
 Fabric: To be determined
 Metal Leg Color: Polished Aluminum
 Web Link: [Carolina Saven](#)

Classroom Seating



MFR: HON
 Line: Motivate
 Product ID: HMS1
 Description: Stacking Chair
 Colors: Lime, Platinum, Calypso
 Unit Price: \$385 (set of 4)
 Web Link: [HON High Density Stacking Chairs](#)

Stackable chairs for classrooms and other areas where additional seating may be required for temporary periods, but may be stacked and stored away when not in use.

There are three color options for the stackable chairs. Seating numbers may vary per clinic. For more color impact, keep a consistent ratio between colors (1/3 gray, 1/3 teal, 1/3 green). Where more restraint is desired, only gray chairs may be needed.



Left: classroom area;
 Above: classroom seating

Furniture

Desks and Task Chairs

Desks

MFR: HON
Line: Voi
Unit Price (per assembly): \$1550
Web Link: [Hon Voi](#)

Desk Assembly:

Product ID: HLSSL2448
Description: 24x48 Rectangle Worksurface
Qty (per desk): 1
Finish: Phantom Ecrú Laminate
Grommets: Platinum

Product ID: HLSSL2016MP2
Description: Filing Cabinet/Mobile ped
Qty (per desk): 1
Finish: Phantom Ecrú Laminate

Product ID: HLSSL2016PH2
Description: Ped cushion
Qty (per desk): 1
Fabric: Rush
Fabric Color: Soot

Product ID: HLSSL2428O
Description: O Leg
Qty (per desk): 2
Color: Platinum Metallic

Optional Desk Add-Ons:

Product ID: HLSSL4814MM
Description: Modesty Panel for 48" Desk
Finish: Frosted Acrylic

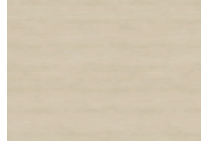
Product ID: HSTMS
Description: Cable/Wire Management Strips
Size: (2) 24" vertical strips
(2) 24" horiz. strips

For L-Shaped Workstation:

Product ID: HLSSL2042
Description: 20x40 Rectangle Worksurface
Qty (per desk): 1
Finish: Phantom Ecrú Laminate

Product ID: HLSSL3028O
Description: O-Leg Worksurface Support
Qty (per desk): 2

Desk Laminate



MFR: Wilsonart
Product ID: 8212
Name: Phantom Ecrú



Task Chairs



MFR: HON
Line: Ignition
Product ID: HIWMM
Description: Mid back task chair
Mesh Color: Black
Fabric: Rush "Anchor"
Frame Color: Black
Unit Price (per assembly): \$350
Web Link: [HON Ignition](#)

Kids Area Furniture



Kids Chairs

MFR: Children's Furniture Co.
 Product ID: Y20412001N
 Name: Ellipse
 Size: 12"
 Finish: Natural
 Unit Price: \$210
 Web Link: [Ellipse Chairs](#)



Kids Table

MFR: Children's Furniture Co.
 Product ID: Y500-4820-B1-01N
 Name: Ball
 Size: 48"
 Finish: Natural
 Unit Price: \$570
 Web Link: [Ball Table](#)



Kids Table & Chairs Set

MFR: ECR4 Kids
 Product ID: 249-20-0506
 Name: Bentwood Table and Stools
 Size: 12" stools
 Finish: Natural
 Unit Price: \$170
 Web Link: [Table & Chairs Set](#)



The Children's Furniture Co. items are very durable, but may be cost prohibitive for some clinics. For a more economical kids table option, we recommend the ECR4 table.

Office Partitions



MFR: Best Rite
 Product ID: 6217-88
 Name: Fabric Standard Modular Panel
 Size: 5' x 5'
 Color: Gray
 Unit Price: \$275
 Web Link: [Office Partition](#)

Partitions may be needed where clinics have large open spaces without physical walls to separate office spaces. Arrange these panels to fit your space into any number of cubicles, filing areas, or other kinds of spaces, or divide rooms and classroom areas as needed.

Shelves



MFR: Threshold
 Product ID: 002-11-0789
 Name: 6-Cube Shelf Organizer
 Size: 30"x44"x15"
 Color: Weathered Gray
 Unit Price: \$60
 Web Link: [6-Cube Shelf](#)



MFR: Threshold
 Product ID: 002-11-0793
 Name: 8-Cube Shelf Organizer
 Size: 58"x30"x15"
 Color: Weathered Gray
 Unit Price: \$70
 Web Link: [8-Cube Shelf](#)

Decor

Art

Size: 12x12x2



Pregnant Belly Heart Hands (12x12)
Stock Number: 13-06-15159



Mother Breastfeeding Infant (12x12)
Stock Number: 13-06-15148



Baby Boys Playing Together (12x12)
Stock Number: 13-06-15147



Fruit Smoothie (12x12)
Stock Number: 13-06-15152



Colorful Vegetables (12x12)
Stock Number: 13-06-15172



Toby & Luna - Growing (12x12)
Stock Number: 13-06-15164



Toby & Luna - Fall (12x12)
Stock Number: 13-06-15163



Toby & Luna - Winter (12x12)
Stock Number: 13-06-15169



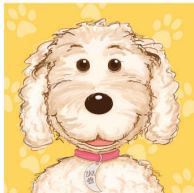
Toby & Luna - Spring (12x12)
Stock Number: 13-06-15166



Toby & Luna - Summer (12x12)
Stock Number: 13-06-15168



Toby & Luna - Starburst (12x12)
Stock Number: 13-06-15167



Toby & Luna - Luna (12x12)
Stock Number: 13-06-15165



Toby & Luna - Cooking (12x12)
Stock Number: 13-06-15170

Designer's note: Ensure all art is hung high enough to be out of reach of children.



Size: 16x20x2 / 20x16x2



Grandparent with Grandson Outdoors (16x20)
Stock Number: I3-06-15153



Partners Preparing Meal Together (16x20)
Stock Number: I3-06-15158



Mom with Daughters with Food Basket (20x16)
Stock Number: I3-06-15157



Pregnant Belly with Sibling (20x16)
Stock Number: I3-06-15161



Dad with Infant, Skin to Skin (20x16)
Stock Number: I3-06-15149



Mom and Child Cooking In Kitchen (20x16)
Stock Number: I3-06-15155



Pregnant Mom Exercising (20x16)
Stock Number: I3-06-15160

Size: 36x24x2 / 24x36x2



Family Outdoor Picnic (24x36)
Stock Number: I3-06-15151



Grandparent with Grandson Outdoors (24x36)
Stock Number: I3-06-15154



Dad with Son Outdoors (24x36)
Stock Number: I3-06-15150



Mom Breastfeeding Infant (36x24)
Stock Number: I3-06-15156



Pregnant Belly with Sibling (36x24)
Stock Number: I3-06-15162



Tummy Time (36x24)
Stock Number: I3-06-15171



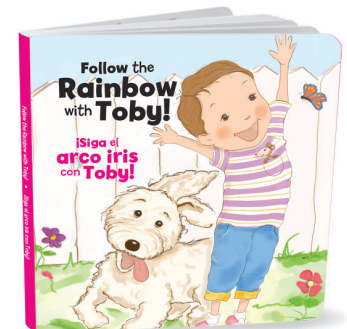
Books



Title: A Trip to Bugland:
The Adventures of Zobey
Publisher: Texas Department of
State Health Services
Nutritional Services Section
Year: 2007
Format: Paperback

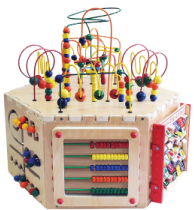


Title: Up, Up It Grows! With
Toby
Publisher: Texas Health and
Human Services/WIC
Year: 2018
Format: Semi-hard cover



Title: Follow the Rainbow
with Toby
Publisher: Texas Health and Human
Services/WIC
Year: 2017
Format: Paperback

Toys



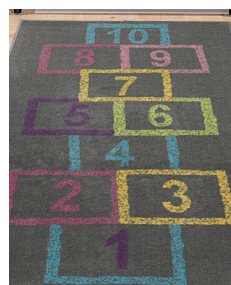
MFR: Anatex
Name: Six-sided Play Activity
Center
Unit Price: \$250
Web Link: [Anatex Activity Center](#)



MFR: Anatex
Name: Giant Play Cube
Unit Price: \$550
Web Link: [Anatex Play Cube](#)



MFR: Anatex
Name: City Transportation
Activity Table
Unit Price: \$400
Web Link: [Anatex Activity Table](#)



MFR: Ottomanson
Name: Children's Garden
Collection, Educational
Hopscotch Carpet
2'-7" x 6'-0", Gray
Activity Table
Unit Price: \$35
Web Link: [Hopscotch Carpet](#)



MFR: Hape
Name: Wild Safari Adventure
Center
Unit Price: \$100
Web Link: [Wild Safari Center](#)

Books & Toys

Toys (continued)



MFR: Anatex
 Name: Frog Wall Panel
 Unit Price: \$85
 Web Link: [Frog Wall Panel](#)



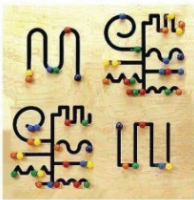
MFR: Learning Resources
 Name: Fresh Picked Fruits and Veggies Tote
 Unit Price: \$25
 Web Link: [Fresh Fruit and Veggies](#)



MFR: The Original Toy Co.
 Name: Crocodile Wall Toy
 Unit Price: \$75
 Web Link: [Crocodile Wall Toy](#)



MFR: Learning Resources
 Name: Garden Fresh Salad Set
 Unit Price: \$20
 Web Link: [Garden Fresh Salad](#)



MFR: Anatex
 Name: Pathfinder Activity Panel Wall Toy
 Unit Price: \$215
 Web Link: [Pathfinder Activity Panel](#)



MFR: Learning Resources
 Name: New Sprouts Healthy Dinner
 Unit Price: \$15
 Web Link: [Healthy Dinner](#)



MFR: Playscapes
 Name: Wire and Bead Maze Wall activity
 Unit Price: \$420
 Web Link: [Wire and Bead Maze](#)



MFR: Learning Resources
 Name: New Sprouts Multicultural Food Set
 Unit Price: \$25
 Web Link: [Multicultural Food](#)



MFR: Learning Resources
 Name: New Sprouts Waffle Time
 Unit Price: \$25
 Web Link: [Waffle Time](#)



MFR: Learning Resources
 Name: New Sprouts Fruit Salad Set
 Unit Price: \$20
 Web Link: [Fruit Salad](#)



MFR: KidKraft
 Name: White Vintage Kitchen
 Color: White
 Unit Price: \$90
 Web Link: [Play Kitchen](#)



MFR: Learning Resources
 Name: Farmer's Market Set
 Unit Price: \$30
 Web Link: [Farmer's Market](#)

Office Supplies & Miscellaneous

Each clinic may order supplies to fit their needs and their liking. The following are product recommendations best suited to fit the overall design of the space as outlined in this catalogue, and the branding direction for Texas WIC.



MFR: Azar
 Product ID: 252064
 Name: Acrylic Brochure Holder
 Finish: Clear Plastic
 Unit Price: \$35 (2-Pack)
 Web Link: [Acrylic Brochure Holder](#)



MFR: Azar
 Product ID: 252380
 Name: 2-Tier Brochure Holder (8.5x11)
 Finish: Clear Plastic
 Unit Price: \$35 (2-Pack)
 Web Link: [2-Brochure Holder](#)



MFR: Poppin
 Product ID: 101378
 Name: Assorted Push Pins
 Colors: Assorted (Magenta, Lime, Teal, Blue, White)
 Unit Price: \$7 (100-pack)
 Web Link: [Poppin Pins](#)



MFR: Poppin
 Product ID: 105922
 Name: Assorted Paper Clips
 Colors: Assorted (Magenta, Lime, Teal, Blue, White)
 Unit Price: \$6
 Web Link: [Poppin Paper Clips](#)



MFR: Poppin
 Product ID: 104208
 Name: Letter Tray
 Color: Dark Gray
 Unit Price: \$30 (2-pack)
 Web Link: [Paper Tray](#)



MFR: Poppin
 Product ID: 103077
 Name: This + That Tray
 Color: Dark Gray
 Unit Price: \$11
 Web Link: [This/That Tray](#)



MFR: Poppin
 Product ID: 103647
 Name: Double Tray
 Color: Dark Gray
 Unit Price: \$20
 Web Link: [Double Tray](#)



MFR: Poppin
 Product ID: 103644
 Name: Dnamic Duo (Stapler and Tape Disp)
 Color: Dark Gray
 Unit Price: \$26
 Web Link: [Dynamic Duo](#)



MFR: Poppin
 Product ID: 105056, 100063, 100062
 Name: Ballpoint Pens
 Color: Dark Gray, Aqua, Lime Green
 Unit Price: \$12 (pack of 12)
 \$58 (pack of 72)



MFR: Quartet
 Product ID: 85352
 Name: Basic Cork Bulletin Board 4'x3'
 Finish: Oak
 Unit Price: \$70
 Web Link: [Cork Board](#)



Thank you for your interest in the Improving the Participant Experience (IPE) project!

The goal of this project is to improve the clinic environment to alleviate pain points, improve the participant experience and create a unified visual brand for Texas WIC.

This application is for FY19 as well as FY20. For FY20, your local agency depending on need and funding your agency may have an option to receive the amount of IPE funding that was provided in FY19. As you anticipate the enhancements to your clinic(s) over time, refer to the attached catalogue for guidance.

The deadline to submit this application is January 7, 2019 at 5pm. Please reach out to allison.mayer@hhsc.state.tx.us for any questions.

Funding awarded will be based on agency need and agency's ability to:

- Use State Agency developed design themes including color palette, furniture style, decor, etc in your clinic upgrade to align with the goals of the IPE project. Please refer to the Texas WIC Design Guidelines and Catalogue Version 1.0 for guidance when applying for IPE funds.
- Demonstrate a need for clinic enhancements or repairs.
- Provide photos of the clinic spaces designated for enhancements.
- Create a knee-to-knee experience for WIC participants.
- Participate in activities requested by the State Agency, including sharing sessions, Texas WIC Express news articles, workgroups, and NBF conference activities.
- Provide quarterly updates and photos demonstrating progress of clinic improvements.
- Provide reports to the State Agency including budget status and results.
- Adhere to WIC accounting policies.
- Include a budget with estimated itemized costs.
- Spend FY19 funds by September 30, 2019 and FY20 funds by September 30, 2020.

Do you agree to the criteria listed above for FY19 & FY20 IPE funding?

- Yes
 No

General Information

I am applying for IPE funds for:

- FY19
 FY20
 FY19 & FY20

Local Agency Name

Local Agency Number

Project Coordinator

Project Coordinator Email

Project Coordinator Phone Number

How many clinic sites in your local agency are you requesting IPE funding for?

Please complete the following information for each clinic site you are requesting IPE funding for.

Site Number

Number of Staff at Site

Monthly Participation

Please complete the following information for each clinic site you are requesting IPE funding for.

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Site Number	<input type="text"/>
Number of Staff at Site	<input type="text"/>
Monthly Participation	<input type="text"/>

IPE

Please select which interior or exterior finish upgrades your parent agency/landlord/facilities manager **will** allow at this site. (Check all that apply)

- Wall paint
 - Baseboards
 - Flooring such as carpet/tile
 - Furniture
 - Wall art or decals
 - Exterior signage
 - Other (please specify)
-

What interior or exterior finish upgrades will your parent agency/landlord/facilities manager **not** allow? Please explain.

Please select from below the area/s of your clinic you would include in clinic enhancement The State Agency is also requesting photos and floor plans of the areas you select as they will be part of the decision process-- email photos and floor plans to allison.mayer@hhsc.state.tx.us.

Please note that enhancements should promote a welcoming, child-friendly environment and any improvements to counseling spaces should promote knee-to-knee conversations.

- Waiting area/Lobby
 - Counseling rooms/Offices
 - Floors
 - Classroom/s
 - Lab Area
 - Clinic exterior
 - Exterior signage
 - Other (please specify)
-

For each of these areas, please indicate the enhancements you would include. (Check all that apply)

- Wall paint
 - Baseboards
 - Flooring such as carpet/tile
 - Furniture (refer to the Design Guidelines and Catalogue for furniture options)
 - Toys (refer to the Design Guidelines and Catalogue for toy options)
 - Wall art or decals
 - Cabinetry & Millwork
 - Other (please specify)
-

From the areas you selected above, please include the dimensions/square footage of the floor plan you would like to enhance.

Goal

One of Texas WIC's strategic goals is to provide a great client experience. How will your clinic enhancements specifically help to improve the client experience? Please provide information about "pain points" your clients may experience currently and that will be addressed with these enhancements.

Please list any additional goals for your agency regarding this grant.

Proposed Timeline

You are applying for FY19 IPE Funds. Please include starting and ending dates, milestones, deadlines, etc.

Note: FY19 funding begins April 1, 2019 and ends September 30, 2019.

Proposed Timeline

You are applying for FY20 IPE Funds. Please include starting and ending dates, milestones, deadlines, etc.

Note: FY20 funding begins October 1, 2019 and ends September 30, 2020.

Proposed Timeline

You are applying for FY19 & FY20 IPE Funds. Please include starting and ending dates, milestones, deadlines, etc.

Note: FY19 funding begins April 1, 2019 and ends September 30, 2019. FY20 funding begins October 1, 2019 and ends September 30, 2020.

Estimated Itemized Budget

List all expenses needed such as supplies, interior finishes and materials, fixtures and hardware, equipment, NE materials, furniture, décor, etc. Include estimated cost per individual item and quantity.

Note: We recognize that you will not have time to gather exact quotes for the interior/exterior finishes you plan to implement, but please try to provide an estimate of what you may spend. Consider what area of the clinic you will be working on, and the square footage. You may refer to the Design Guidelines and Catalogue Version 1.0 for reference.

Have you submitted clinic interior/exterior photos and floor plans to the State Agency?

- Yes
- No