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June 21, 2004

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To: Community Based Alternatives (CBA)
Home and Community Support Services (HCSS) Providers
CBA Assisted Living/Residential Care (AL/RC) Providers
CBA Adult Foster Care (AFC) Providers
CBA Emergency Response Services (ERS) Providers
CBA Home Delivered Meals (HDM) Providers

Subject: Long Term Care
Information Letter No. 04-28
Opening of CBA Enrollment

Effective June 7, 2004, DHS regional staff began processing individuals from the CBA interest list.

If the HCSS agency has a concern about the validity of a pre-enrollment home health assessment that was done before enrollment was suspended, the HCSS agency should conduct a second pre-enrollment home health assessment. The HCSS agency should inform the case manager they are conducting another pre-enrollment home health assessment so the case manager can register the assessment for the applicant on the Service Authorization System.

Please contact your contract manager if you have any further questions regarding this information letter. Contract managers should call Rudy Gomez at (512) 438-3740 if they have questions regarding this information letter.

Sincerely,

Signature on file

Marilyn Eaton
Director
Long Term Care Services

ME:ck