

**DRAFT Timeline for PANS Council Report – FY
2023**

Responsible Party	Task Description	Start Date	Business Days	Due Date
Committees	Prepare outline for report revisions (additions, modifications, or changes)	Mon 4/11/23	40 days	Fri 5/29/23
Committees	Prepare preliminary draft report revisions	Mon 6/10/2023		

PANS Council	Report process presented during Council Meeting	Wed 5/10/23		
Committees	Incorporate revisions into initial draft of report	Mon 6/10/23	30 days	Fri 7/1/23
Committees/ PANS Liaison	Revise final report and corresponding documentation	Mon 7/4/23	20 days	Fri 7/29/23
PANS Council	Report update and Council approves final report during Council meeting	Wed 8/16/23		
PANS Council	Submit final version to PANS Liaison for routing.	Wed 8/17/23		
PANS Council Liaison	Route documentation through GR and/or applicable personnel for review	Thur 8/18/23	6 days	Thur 8/25/23
PANS Council Liaison	Submit final version to PANS membership for routing as applicable	Fri 8/26/23	2 days	Mon 8/29/23
PANS Council submits final report and documentation accordingly		Tue 8/30/23	2 days	Wed 8/31/23