

Texas Nurse Aide Registry  
**Request for Change/Correction to Nurse Aide Registry Data**

Please read **all** instructions before completing this form. Complete the following information.

- Attach a legible photocopy of a picture identification that shows your birth date and the correct spelling of your name.
- Attach other documents as required below

Email the completed form and required documents to the Texas Nurse Aide Registry at [nurseaideregistry@hhs.texas.gov](mailto:nurseaideregistry@hhs.texas.gov).

**I request the following** (check all that apply):

- Correction to the Nurse Aide Registry database. The information provided below is correct.
- Misprint on certificate received (attach your certificate).
- Name Change (Attach your certificate and a photocopy of your marriage license, portion of divorce decree showing name change or other court order indicating a name change).
- Other  
(please specify)

Name of Applicant (Last, First, Middle)			Maiden Name (if applicable)	
Social Security No.	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (mm/dd/yyyy)	Email Address	
Mailing Address (Street or P.O. Box, Rural Route, Apartment Number, etc.)				
City	State	ZIP Code	Area Code and Telephone No.	

By my signature, I certify that the information provided above is correct.

\_\_\_\_\_

Signature – Nurse Aide

\_\_\_\_\_

Date

**Notes:**

- **The Texas Nurse Aide Registry will return (without action) incomplete requests and requests without required documents.**
- **Tampering with, or attempting to falsify, a government record such as a nurse aide certificate is a third-degree felony punishable by up to 10 years in prison and a \$10,000 fine.**

Address:

\_\_\_\_\_

\_\_\_\_\_

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**Applicant**, did you:

- sign the form?
- specify why you are requesting a change to your certificate?
- include a legible photocopy of your picture identification showing your birth date and the correct spelling of your name?
- attach a photocopy of your marriage license, divorce decree or other court order for name change?
- attach your certificate?

**Did you know?**

- You can verify certificate status by using the following link: <https://emr.dads.state.tx.us/DadsEMRWeb/>
- You can download forms from our website: <https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation/nurse-aide-registry/nar-forms>

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With a few exceptions, you have the right to request and be informed about the information that the Texas Health and Human Services Commission (HHSC) obtains about you. You are entitled to receive and review the information upon request. You also have the right to ask HHSC to correct information that is determined to be incorrect (Government Code, Sections 552.021, 552.023, 559.004). To find out about your information and your right to request correction, please contact the Nurse Aide Registry at 512-438-2050.