



Texas Nurse Aide Registry
**Request for Waiver of Nurse Aide Training
 and Competency Evaluation**

Form 5507-NAR
 June 2021-E

Section 1. Application Information (to be completed by applicant)

Note: You will not receive a new certificate if you are only updating your certification expiration date. To verify your CNA number or your expiration date, use the following link: <https://emr.dads.state.tx.us/DadsEMRWeb/>.

Please read the following instructions before completing this form.

- Attach your criminal history results for all last names you ever had from the Department of Public Safety (DPS), a legible photocopy of a picture identification that shows your birth date and the correct spelling of your name. (Please see back of form for further instructions.)
- Complete **all** information in Section 1 and sign to verify that the information provided is correct.
- Attach a completed Form 5506-NAR, Employment Verification, showing you provided nursing/nursing-related services at least every two years since July 1, 1989, to present for monetary compensation.
- Attach an official or notarized copy of your certificate of completion or transcript that shows you completed a nurse aide training consisting of **100** or more hours **before** July 1, 1989; **or** program director, program trainer or official keeper of records completes Section 2.
- Individuals who are requesting to be placed on the Texas Nurse Aide Registry by waiver must meet eligibility requirements listed at §26 TAC 556.11(a)(1-5) of the Licensing Standards for Nurse Aides. No individual listed as unemployable on the Employee Misconduct Registry (EMR) or who has been found to have a conviction of a criminal offense listed in Texas Health and Safety Code §250.006 will be eligible for the waiver. Chapter 250 and a list of convictions can be found at: <http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.250.htm#00>.

Email the completed form and required documents to the Texas Nurse Aide Registry at nurseaideregistry@hhs.texas.gov.

Name (Last, First, Middle)		Maiden Name (if applicable)		
Date of Birth (mm/dd/yyyy)	Email Address	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Social Security No.	
Mailing Address (Street or P.O. Box)	Area Code and Telephone No.	City	State	ZIP Code
Name of Training Program		Date Training Began:	Date Training Completed:	

 Signature – Applicant

 Date

Section 2. Affidavit of Training (to be completed by training program director, trainer or official records keeper)

Instructions:

- Complete information requested below and provide authorized signature.
- Notarize signature.
- Return document to the nurse aide applicant.

Has the applicant successfully completed a **nurse aide** training course? Yes No

The training course included ____ hours of nurse aide training.

Nurse aide training was completed **before July 1, 1989**. Dates of training were from _____ to:

Name of Training Facility		Area Code and Telephone No.		
Address (Street or P.O. Box)	City	State	ZIP Code	
Name of Official Completing Form	Title			

 Signature – Official

 Date

Sworn and subscribed to me on this ____ day of _____, 20 __, in _____ County, in the state of _____.

 Signature – Notary Public

 Date Commission Expires

Notes:

- The Texas Nurse Aide Registry will return (without action) incomplete requests and requests without required documents.
- Tampering with, or attempting to, falsify a government record such as a nurse aide certificate is a third-degree felony punishable by up to 10 years in prison and a \$10,000 fine.

Address:

To meet waiver eligibility requirements, Nurse Aide Registry staff will complete the EMR check. However, the individual requesting a waiver must obtain a criminal history check from the Texas Department of Public Safety (DPS). For instructions on how an individual can obtain a criminal history check, contact your local DPS office or visit the website: <https://publicsite.dps.texas.gov/DpsWebsite/CriminalHistory/>. You must submit your criminal history results along with the waiver Form 5507-NAR to receive approval to be placed on the Texas Nurse Aide Registry by waiver.

Did you:

- sign the form?
- include your criminal history results for all last names you have ever had, a legible photocopy of your picture identification showing your birth date and the correct spelling of your name?
- include completed Form 5506-NAR, Employment Verification, for each nursing/nursing-related service you provided for monetary compensation at least every two years since July 1, 1989?

Did **training program director, trainer or official records keeper**:

- complete Section 2?
- sign the affidavit?
- notarize the signature?

Did you know?

- You can verify certificate status by using the following link: <https://emr.dads.state.tx.us/DadsEMRWeb/>.
- You can download forms from our website: <https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation/credentialing/nurse-aide-registry/nar-forms>.

**Email the completed form and required documents to the
Texas Nurse Aide Registry at nurseaideregistry@hhs.texas.gov.**

With a few exceptions, you have the right to request and be informed about the information that the Texas Health and Human Services (HHSC) obtains about you. You are entitled to receive and review the information upon request. You also have the right to ask HHSC to correct information that is determined to be incorrect (Government Code, Sections 552.021, 552.023, 559.004). To find out about your information and your right to request correction, please contact the Nurse Aide Registry at 512-438-2050.