



# Statewide Interagency Aging Services Coordinating Council - Subcommittees

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H.B. 728 of the 88<sup>th</sup> legislature established the Statewide Interagency Aging Services Coordinating Council (SIASCC) and charged the council with:

1. a five-year Statewide Interagency Aging Services Strategic Plan;
2. a biennial coordinated statewide interagency aging services expenditure proposal; and
3. an annual updated inventory of state-funded interagency aging programs and services.

Creating sub-committees can help ensure all charges are accomplished and meet timelines outlined in H.B. 728. Sub-committees will:

- be composed of no more than seven SIASCC members;
- need one SIASCC member to act as sub-committee lead; and
- provide updates on sub-committee activities at each SIASCC meeting.

## Strategic Plan

The recurring five-year Statewide Interagency Aging Services Strategic Plan outlines an interagency approach to aging services. It is submitted no later than March 1 of the last fiscal year of each five-year period and is submitted to the executive commissioner and the administrative head of each agency subject to the plan. The executive commissioner and the administrative head of each agency that is subject to the plan shall develop and submit (to the governor, the lieutenant governor, and the legislature) no later than 90 days after receiving the plan, a plan for implementing the recommendations applicable to the agency under the strategic plan. An implementation plan must include a justification for any recommendation the commission or other agency declines to implement.

Strategic Plan sub-committee will conduct research, identify priorities and recommendation, develop initial draft of the plan, and any other activities to accomplish charge.

## **Expenditure Report**

The biennial expenditure report will provide an expenditure overview of aging services and programs. This report is submitted to the legislature no later than November 1 of each even-numbered year.

Expenditure Report sub-committee will research and identify aging services and programs funding sources, utilize the Annual Inventory sub-committee's list of state-funded aging services programs and expenditures, and any other needed activities to accomplish charge.

## **Annual Inventory**

The annual inventory will publish a list of all state-funded aging services and programs including a description of how those programs and services further the purpose of the Statewide Interagency Aging Services Strategic Plan.

Annual Inventory sub-committee will develop timeline for annual inventory, coordinate with HHSC Office of Aging Services Coordination (OASC) to review data captured in the Aging Services Database, develop format for inventory, work with HHSC OASC to have inventory published, and any other activities to accomplish charge.