



Date: June 3, 2024

To: Adult Foster Care Providers
Assisted Living Facilities Providers
Community Attendant Services Providers
Community Living Assistance and Support Services Providers
Consumer Managed Personal Attendant Services Providers
Day Activity Home Services Providers
Deaf Blind with Multiple Disabilities Providers
Emergency Response Services Providers
Family Care Providers
Financial Management Services Agencies
Guardianship Providers
Home and Community-based Services
Home Delivered Meals Providers
Hospice Providers
Local Intellectual and Developmental Disability Authorities
Intermediate Care Facilities for Persons with Intellectual Disabilities Providers
Nursing Facilities Providers
Primary Home Care Providers
Programs of All-Inclusive Care for the Elderly Providers
Special Services to Persons with Disabilities Providers
Swing Bed Providers
Texas Home Living
Transition Assistance Services Providers

Subject: Information Letter No. 2024-05 Preparing for the Upcoming Fiscal Year
2024 Fee-for-Service Claims Billing Closeout

To prepare for the August 31, 2024 end of fiscal year closeout, it is important for providers to promptly submit claims to be paid by the Health and Human Services Commission (HHSC) for any unbilled services. HHSC will publish additional details regarding cutoff dates for fiscal year 2024 in an upcoming HHSC information letter when they are available.

- **12-month filing rule** - Providers should ensure not only that billing is current for all services provided, but also that any problems associated with the claims are resolved within the 12-month filing limitation.
- **Remittance & Status (R&S) reports** - As the new state fiscal year approaches, providers should be particularly diligent in reviewing their R&S reports to ensure recoupments on claims paid by HHSC are valid. Invalid recoupments for fiscal year 2022 services (provided September 1, 2021 through August 31, 2022) should immediately be brought to the attention of state office staff. Contact information for appropriate state staff is listed at the end of this letter. Once the new state fiscal year begins, claims with dates of service August 31, 2022, and prior, will be miscellaneous claims.
- **Miscellaneous Fee-for-Service claims** - Miscellaneous claims occur when the service dates are earlier than two prior fiscal years plus the current fiscal year. Claims for services that are less than eight years old and/or claims that total less than \$50,000 owed to a single legal entity are paid on a first-come, first-served basis using funds appropriated during each legislative session. Miscellaneous claims over \$50,000 and/or for services more than eight years old cannot be paid except as a special line item in the state budget.

For questions about the R&S report, please contact the Texas Medicaid & Healthcare Partnership at 1-800-626-4117, Option 1. Invalid recoupments should be immediately reported to HHSC Provider Recoupments & Holds at (512) 438-2200, Option 3.

Sincerely,

[signature on file]

Jordan Nichols
Deputy Associate Commissioner
Medicaid/Children's Health Insurance Program (CHIP) Services - Operations