



Date: April 26, 2022

To: Community Living Assistance and Support Services (CLASS) Case Management Agencies (CMAs)
CLASS Direct Services Agencies (DSAs)
Deaf Blind with Multiple Disabilities (DBMD) Program Providers
Home and Community-based Services (HCS) Program Providers
Texas Home Living (TxHmL) Program Providers
Local Intellectual and Developmental Disabilities Authorities (LIDDA)

Subject: Information Letter No. 2022-25 (Replaces IL 2021-03, IL 2021-04, and IL 2021-14)
Ending of COVID-19 Flexibilities Related to Pre-Enrollment and Enrollment Activities

This information letter (IL) replaces:

- IL 2021-03 COVID-19 CLASS and DBMD Interest List Reduction Slot Releases, previously released on January 13, 2021;
- IL 2021-04 COVID-19 HCS Interest List Reduction and Promoting Independence Slot Releases, previously released on January 13, 2021; and
- IL 2021-14 TxHmL Interest List Reduction Slot Releases), previously released on March 23, 2021.

During the COVID-19 public health emergency (PHE), certain pre-enrollment and enrollment activities that would ordinarily be conducted in person with an applicant could be conducted by telephone, telehealth or telemedicine.

This Information Letter provides advance notice to CLASS DSAs, CLASS CMAs, LIDDAs, and DBMD, HCS and TxHmL program providers that pre-enrollment and enrollment activities must be conducted in person with the applicant after the COVID-19 PHE ends. The current flexibilities will remain in place through the end of the COVID-19 PHE. HHSC is notifying providers so that they can prepare to resume in-person activities as soon as the COVID-19 PHE ends. HHSC will notify providers

of the date when the COVID-19 PHE ends as soon as the federal government determines the end date.

Questions regarding this information letter may be directed to the following:

- For CLASS, call: 512-438-2484
- For DBMD, call: 512-438-4896
- For HCS or TxHmL, email: enrollmenttransferdischargeinfo@hhsc.state.tx.us

Sincerely,

[signature on file]

Michelle Erwin
Deputy Associate Commissioner, Office of Policy
Medicaid and CHIP Services