



Substance Use Disorder Compliance Guidance Letter

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| Number: GL 22-3003 |
| Title: Co-location of Chemical Dependency Treatment Facilities or Narcotic Treatment Programs with Other Programs and Services |
| Provider Types: Chemical Dependency Treatment Facilities and Narcotic Treatment Programs |
| Date Issued: July 25, 2022 |

1.0 Subject and Purpose

The Texas Health and Human Services Commission (HHSC) provides guidance to licensed providers. This letter outlines provider responsibilities and expectations regarding co-location of a chemical dependency treatment facility (CDTF) licensed under [Texas Health and Safety Code \(HSC\) Chapter 464](#) or narcotic treatment program (NTP) licensed under [HSC Chapter 466](#) with other types of programs and services within one facility or physical location.

2.0 Letter Details & Provider Responsibilities

When a CDTF or NTP is located at the same physical location as at least one other type of treatment or service, the CDTF's or NTP's organizational structure and policies and procedures must address how the facility:

- Secures records when no authorized facility staff is continually present in the immediate area;
- Designates access to records for each facility staff whose job duties require access;
- Documents each instance of access to client or patient records, such as through a check-in and check-out log that includes the name of the individual accessing the record, client or patient number, and the date accessed.

When an NTP is co-located with another licensed provider or treatment or service type, the facility's policies and procedures should include additional measures to prevent potential drug diversion.

During an inspection or investigation of a co-located licensed provider by HHSC's Regulatory Services Division:

- Facility operations must be maintained; and
- Client and business records must be readily identifiable.

3.0 Background/History

On September 1, 2017, regulatory responsibility for CDTFs and NTPs transitioned from the Department of State Health Services (DSHS) to HHSC.

DSHS previously issued a letter titled "Guidance regarding Co-location of Substance Abuse Treatment Facilities and Narcotic Treatment Programs and/or other Programs/Services" on November 18, 2014, which provided similar guidance contained in this guidance letter. This guidance letter, GL 22-3003, replaces the previous letter.

4.0 Resources

View HSC Chapter 464 at:

<https://statutes.capitol.texas.gov/Docs/HS/htm/HS.464.htm>.

View HSC Chapter 466 at:

<https://statutes.capitol.texas.gov/Docs/HS/htm/HS.466.htm>.

To receive future updates, sign up for GovDelivery at:

<https://service.govdelivery.com/accounts/TXHHSC/subscriber/new>.

5.0 Contact Information

If you have any questions about this letter, please contact the Policies and Rules Unit by email at: HCR_PRU@hhs.texas.gov.