Electronic Visit Verification
EVV Policy Handbook Revision Log – March 2022

The information below describes the revisions to the [Electronic Visit Verification (EVV) Policy Handbook](#) on March 1, 2022.

The following format is used for the tables below:

- Above each table is an EVV policy name. The tables list the following information about the policy:
    - The left column lists the name of the subsection found in the EVV Policy Handbook.
    - The right column lists the subsection number and revisions found in the EVV Policy Handbook.

EVV Policy Handbook Introduction

Policy Subsection Name	Policy Subsection Numbers and Revisions
Key Terms	1600 • Clarifies existing terms • Adds a note to clarify the definition for "Service Provider" • Adds the term, "Signature Authority"

EVV System and Setup

Policy Subsection Name	Policy Subsection Numbers and Revisions
EVV System and Setup	4000 • Corrects capitalization and punctuation
EVV Proprietary Systems	4120 • Updates terminology

EVV System and Setup – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
Select an EVV System	4130 • Updates terminology • Aligns content with the new EVV Proprietary System Onboarding Process
EVV Training	4200 • Clarifies the importance of a Consumer Directed Services (CDS) employer completing trainings
EVV Training Requirements for FMSAs	4220 • Clarifies that a Financial Management Services Agency (FMSA) may request training records from their CDS employer
EVV Training Requirements for CDS Employers	4230 • Clarifies that the overview of EVV system training must cover key elements for option 3 on Form 1722
Training Requirements for Service Providers and CDS Employees	4240 • Adds the title and web link to Form 1732
Data Collection	4400 • Adds the term, "geolocation"
Service Authorizations	4500 • Updates content to reflect the changes made within the Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver programs

EVV System and Setup – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
Transferring EVV Systems	4710 • Adds a reference to the EVV System Transfer Process and the Texas Medicaid and Healthcare Partnership (TMHP) EVV Data Transfer Reference Guide • Updates the EVV system transfer process for both a vendor in the state vendor pool or a proprietary system
How to Transfer to an EVV Vendor in the State Vendor Pool	4720 • Updates the EVV system transfer process by providing more steps and time frames

EVV Proprietary System

Policy Subsection Name	Policy Subsection Numbers and Revisions

EVV Proprietary System	5000
	• Aligns content with the new EVV Proprietary System Onboarding Process
	  ○ Introduces the Proprietary System Operator (PSO) Request Packet
	  ○ Explains Path 1 and 2 to become an EVV PSO
	  ○ Adds expectations of the EVV PSO

EVV Proprietary System Operator Responsibilities	5030 • Updates terminology to align with the new EVV Proprietary System Onboarding Process
EVV Proprietary System Onboarding Process	5040 • Updates terminology to align with the new EVV Proprietary System Onboarding Process

EVV Proprietary System – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions

EVV Proprietary System Operational Readiness Review	5050
	
	• Aligns content with the new EVV Proprietary System Onboarding Process
	   o Add "Operational" in the title
	   o Explains HHSC standards for the Operational Readiness Review
	   o Explains EVV PSO requirements regarding proprietary system compliance

Success or Failure of the Operational Readiness Review	5060
	
	• Aligns content with the new EVV Proprietary System Onboarding Process
	   o Adds "Operational" in the title
	   o Explains HHSC business processes

EVV Proprietary System General Operations	5070
	
	• Aligns content with the new EVV Proprietary System Onboarding Process
	   o Explains EVV PSO requirements regarding manual entry and clock in and clock out methods
	   o Explains HHSC standards about the alternative device
	   o Updates terminology

EVV Proprietary System – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
Proprietary System Operator Compliance Reviews	5100 • Adds "Proprietary System Operator" in the title • Updates terminology
HHSC Cancellation of EVV Proprietary System Approval	5200 • Updates terminology • Adds the result of an EVV proprietary system being cancelled

Transferring EVV Systems	5300
	• Clarifies the EVV system transfer process
	   ○ Updates terminology
	   ○ Distinguishes between old and new systems

Proprietary System Fraud, Waste and Abuse	5400 • Adds "Proprietary System" in the title • Updates terminology • Adds the result of an EVV Proprietary System being cancelled

EVV Usage Reviews

Policy Subsection Name	Policy Subsection Numbers and Revisions
EVV Proprietary System	10010 • Updates terminology • Updates content regarding the EVV FMSA Usage and EVV CDS Employer Usage Reports

EVV Claims

Policy Subsection Name	Policy Subsection Numbers and Revisions
Claims Submission	12100 • Updates terminology • Updates content to reflect the changes made within the Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver programs
Claims Match Result Codes	12230 • Updates content to reflect the changes made within the Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver programs

Reports

Policy Subsection Name	Policy Subsection Numbers and Revisions
Reports	13000 • Corrects formatting
EVV Portal Standard Reports	13010 • Adds the EVV CDS Employer Usage Report
EVV System Standard Reports	13020 • Adds the EVV CDS Employer Usage Report
EVV Portal Search Tools	13040 • Corrects TMHP's email address

Fraud, Waste and Abuse

Policy Subsection Name	Policy Subsection Numbers and Revisions
Fraud, Waste and Abuse	15000 • Updates terminology • Adds "FMSA" and "CDS employer"