

Texas WIC Live Online Training Schedule

Updated: 4/15/24

Date	Time	Session Description	Target Audience	Training Link	Contact for Questions
April 2024					
04/02	1:00-2:00	Lunch and Learn: Breastfeeding Basics: Common Concerns and How to Address Them This session will discuss the common concerns of engorgement, plugged ducts and low milk supply. We'll review general assessment strategies and treatment methods, as well as defining scope of practice as it applies to different job duties at WIC. Approved for 1.0 WCS CEC.	WIC staff who counsel breastfeeding clients	Breastfeeding Basics 4.2.24	Kristina.Arrieta@hs.texas.gov
04/0	12:00-1:30	WIC Leadership Series: Building Up Your Team - Improving Morale In this fast-paced session, we'll experience hands-on activities that can be applied in our own environments immediately. We'll evaluate our team's status and see how to move them forward. Be ready to gain principles for building others up and enhancing morale. Approved for 1.5 WCS CEC. Awarded 1.5 RD CPEU for live training only.	WIC Directors, Supervisors, Team Leads	Building Up Your Team 04/03/24	Angela.gil@hhs.texas.gov
04/04	12:00-1:00	Lunch and Learn: Managing Changes in Custody This webinar will review four changes in custody scenarios (Bio to Bio, Bio to Foster, Foster to Bio and Foster to Foster), how to determine if current month's benefits may be issued to the transferring participant, and how to issue them using the participant transfer process.	LA Clinic staff with a good understanding of basic TXIN functionality.	Changes of Custody in TXIN 4.4.2024	doreen.laduca@hs.texas.gov
04/11	8:00-5:00	Lactation Principles - Houston (in-person) This breastfeeding course addresses the fundamentals of breastfeeding, utilizing various case studies, activities and group discussions. Attendance for the entire day is required to receive a completion certificate or continuing education (CE) hours. No partial credit is awarded.	Staff offering breastfeeding education	Please register in advance at www.TALWD.org.	Missy.Hammer@hs.texas.gov

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		CE hours awarded for several disciplines. See registration page for specific information. Registration fee is \$50. If your agency has a credit to use or are unsure, please contact Missy prior to registering.			
04/11	12:00-1:00	Lunch and Learn: Understanding Primary, Secondary and Perceived Low Milk Supply. This presentation will help WIC staff learn how to assess and manage low milk supply as well as concerns about low milk supply. Staff will learn the difference in perceived low supply, primary low supply and secondary low supply. Approved for 1.0 WCS CEC.	WIC staff who counsel breastfeeding clients	Understanding Low Milk Supply 4/11/24	Asia.sartor@hhs.texas.gov
04/16	1:00-2:00	New LA Approval Process for Clinic Renovations & Repairs This webinar will describe how to obtain state agency approval for the renovation or repair of WIC sites. The presentation will focus on the approval process requirements and expectations for renovations, briefly highlight the approval process for purchases in general, and review forms.	LA director and designated staff who submit LA purchase requests.	New LA Approval Process for Clinic Renovations and Repairs 4.16.2024	doreen.laduca@hhs.texas.gov
04/16 04/18 04/23 04/25	23 hours of live virtual instruction over a 2-week period. See the Texas WIC Training Catalog for exact times.	TXIN Application Virtual Training Day 1 On Day 1, we provide a history of the TXIN application and explore navigation. During this session, we create a family record, add an endorser, add the participants to the family record, and document proof of residency. TXIN Application Training Day 2 On Day 2 we certify a participant and sign the Rights and Responsibilities document. This session includes a special presentation on creating and managing Nutrition Notes, Risk Codes, and High-Risk Referrals in TXIN. TXIN Application Training Day 3 In this session, we create a benefits issuance, and demonstrate how to verify and write WIC benefits to a	New and/or existing TXIN users	April 2024 TXIN Virtual Training Registration is required.	debra.white1@hhs.texas.gov sandra.west@hhs.texas.gov

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		<p>Texas WIC Card. Additionally, we discuss, Scheduling, completing the Daily Rider, performing recertifications, mid-certs & mid-reviews, transferring families, and VOCs. The session also includes a presentation on using the myWIC app & TXIN Sandbox.</p> <p>TXIN Application Training Day 4 This day is all about formula management! In this session we verify formula, replace & exchange formula, return formula, create and approve a prescription, create a drop ship order, and managing breast pumps in TXIN.</p>			
04/18	12:00-1:00	<p>Hardwiring Happiness So many of us have lost touch with the simple joys, the everyday magic, that makes life meaningful. In this workshop, Dr. Shauna Shapiro, PhD - an internationally recognized expert in mindfulness - will teach you powerful practices to live a happier, healthier, more meaningful life. She will share recent discoveries in neuroscience and show how we can all learn practices that can sculpt and strengthen our neural circuits and increase our happiness. You will learn science-based practices of mindfulness and gratitude, as well as how to recognize glimmers, micro-moments of goodness, where we feel safe and at ease. Dr. Shapiro offers a science-based roadmap for how we can re-architect the very structure of our brain for greater calm, clarity and joy. This training will be recorded and added to the LMS for a limited time. Please register in advance. Approved for 1.0 WCS CEC.</p>	All WIC Staff	<p>Please register in advance Hardwiring Happiness 04/18/24</p>	Angela.gil@hhs.texas.gov
04/22	12:00-1:00	<p>Setting Up Master Data in TXIN for Attendance Methods Local agency staff who are responsible for managing clinic scheduler in TXIN will learn how to update master data for adding In-Clinic, Curbside, Telephone and Video Visit attendance methods to specific appointment types and clinic resource lanes.</p>	Recommended staff who will be making updates in TXIN on May 5 to attend one of these sessions.	Setting Up Master Data in TXIN for Attendance Methods 4.22.24	anita.ramos@hhs.texas.gov juliette.coronado@hhs.texas.gov

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04/23	12:00-1:00	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN Local agency staff who conduct telephone and video visits with clients will gather general guidance and tips for conducting video visits. In addition, staff will understand any WIC policies surrounding confidentiality and reporting when conducting telephone or video visits.	Staff who will conduct video and telephone visits.	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN 4.23.24	juliette.coronado@hhs.texas.gov anita.ramos@hhs.texas.gov
04/23	1:00-2:00	Lunch and Learn: Supporting Breastfeeding when Baby is Born Prematurely. This session will discuss the ways in which WIC staff can support breastfeeding among mothers whose babies are born prematurely. Topics such as maintaining lactation during maternal-infant separation and teaching hand expression and milk collection will be discussed. Approved for 1.0 WCS CEC.	WIC staff who counsel breastfeeding clients	Supporting Breastfeeding when baby is Born Prematurely 4.23.24	Michelle.Poole@hhs.texas.gov
04/25	10:00-11:00	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN Local agency staff who conduct telephone and video visits with clients will gather general guidance and tips for conducting video visits. In addition, staff will understand any WIC policies surrounding confidentiality and reporting when conducting telephone or video visits.	Staff who will conduct video and telephone visits.	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN 4.25.24	juliette.coronado@hhs.texas.gov anita.ramos@hhs.texas.gov
04/25	12:00-1:00	Lunch and Learn: GA:20.0 Staff Fraud and Abuse Policy Updates Local agencies must ensure that staff fraud and abuse is prevented and detected. Join us to learn about upcoming revisions to GA:20 and separation of duties criteria designed to assist local agencies with continuing to serve participants under circumstances that could create barriers to clinic efficiency.	All WIC staff	GA:20.0 Staff Fraud and Abuse Policy Updates 4.25.24	doreen.laduca@hhs.texas.gov
04/25	2:00-3:00	Setting Up Master Data in TXIN for Attendance Methods Local agency staff who are responsible for managing clinic scheduler in TXIN will learn how to update	Recommended staff who will be making updates in	Setting Up Master Data in TXIN for Attendance Methods 4.25.24	anita.ramos@hhs.texas.gov juliette.coronado@hhs.texas.gov

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		master data for adding In-Clinic, Curbside, Telephone and Video Visit attendance methods to specific appointment types and clinic resource lanes.	TXIN on May 5 to attend one of these sessions.		
04/29	11:00-12:00	Open Office Hour Session: Recommended Appointments (Louisiana Environment) These open office hours will discuss myWIC recommended appointments that help guide clients to schedule the right appointment and how these are viewed in TXIN. <i>The information in this session will be the same as the training for the Texas Environment but will be displayed in a different program's system.</i>	All staff who schedule appointments	Open Office Hour Session: Recommended Appointments (Louisiana Environment) Registration is required.	juliette.coronado@hhs.texas.gov anita.amos@hhs.texas.gov
04/29	12:00-1:00	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN Local agency staff who conduct telephone and video visits with clients will gather general guidance and tips for conducting video visits. In addition, staff will understand any WIC policies surrounding confidentiality and reporting when conducting telephone or video visits.	Staff who will conduct video and telephone visits.	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN 4.29.24	juliette.coronado@hhs.texas.gov anita.amos@hhs.texas.gov
04/29	2:00-3:00	Open Office Hour Session: Recommended Appointments (Texas Environment) These open office hours will discuss myWIC recommended appointments that help guide clients to schedule the right appointment and how these are viewed in TXIN.	All staff who schedule appointments	Open Office Hour Session: Recommended Appointments (Texas Environment) Registration is required.	juliette.coronado@hhs.texas.gov anita.amos@hhs.texas.gov
04/30	12:00-1:00	Setting Up Master Data in TXIN for Attendance Methods Local agency staff who are responsible for managing clinic scheduler in TXIN will learn how to update master data for adding In-Clinic, Curbside, Telephone and Video Visit attendance methods to specific appointment types and clinic resource lanes.	Recommended staff who will be making updates in TXIN on May 5 to attend one of these sessions.	Setting Up Master Data in TXIN for Attendance Methods 4.30.24	anita.amos@hhs.texas.gov juliette.coronado@hhs.texas.gov
04/30	1:00-2:00	High Risk RD Sharing Session	WIC Registered Dietitians	HR RD Sharing Session 4 30 23	Stephanie.holland@hhs.texas.gov

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May 2024					
05/01	2:00-3:00	Open Office Hour Session: Recommended Appointments (New Mexico Environment) These open office hours will discuss myWIC recommended appointments that help guide clients to schedule the right appointment and how these are viewed in TXIN. The information in this session will be the same as the training for the Texas Environment but will be displayed in a different program's system.	All staff who schedule appointments	Open Office Hour Session: Recommended Appointments (New Mexico Environment) Registration is required.	juliette.coronado@hhs.texas.gov anita.ramos@hhs.texas.gov
05/02	10:00-11:00	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN Local agency staff who conduct telephone and video visits with clients will gather general guidance and tips for conducting video visits. In addition, staff will understand any WIC policies surrounding confidentiality and reporting when conducting telephone or video visits.	Staff who will conduct video and telephone visits.	Guidance and Policy for Conducting Telephone and Video Visits with WIC Clients in myWIC and TXIN 5.2.24	juliette.coronado@hhs.texas.gov anita.ramos@hhs.texas.gov
05/02	12:00-1:00	Lunch and Learn: What is the Peer Counselor's Scope of Practice? This session will provide an overview of the Peer Counselor's scope of practice, and when it's necessary to refer to an IBCLC.		Peer Counselor Scope of Practice 5/2/2024	Asia.Sartor@hhs.texas.gov
05/03	10:00-11:30	Open Office Hour Session: Appointment Attendance Methods These open office hour sessions will discuss staff notifications for check-in, how to select an attendance method when scheduling an appointment (including video visits) and show how a client and staff will join a video visit session.	All staff who schedule appointments	Open Office Hour Session: Appointment Attendance Methods Registration is required	juliette.coronado@hhs.texas.gov anita.ramos@hhs.texas.gov
05/06	1:00-2:30	Open Office Hour Session: Appointment Attendance Methods These open office hour sessions will discuss staff notifications for check-in, how to select an	All staff who schedule appointments	Open Office Hour Session: Appointment Attendance Methods	juliette.coronado@hhs.texas.gov

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		attendance method when scheduling an appointment (including video visits) and show how a client and staff will join a video visit session.		Registration is required	anita.ramos@hhs.texas.gov
05/07	10:00-11:30	Open Office Hour Session: Appointment Attendance Methods These open office hour sessions will discuss staff notifications for check-in, how to select an attendance method when scheduling an appointment (including video visits) and show how a client and staff will join a video visit session.	All staff who schedule appointments	Open Office Hour Session: Appointment Attendance Methods Registration is required	juliette.coronado@hhs.texas.gov anita.ramos@hhs.texas.gov
05/07	12:00-1:30	myWIC Tips and Tricks IV: Join us to learn, share and discuss tips and tricks to help your clients with myWIC.	All WIC staff	myWIC Tips and Tricks IV 5.7.2024	doreen.laduca@hhs.texas.gov
05/07 05/09 05/14 05/16	1:00-5:00 8:30-5:00 8:30-5:00 8:30-12:30	TXIN Application Virtual Training Training Day 1 On Day 1, we provide a history of the TXIN application and explore navigation. During this session, we create a family record, add an endorser, add the participants to the family record, and document proof of residency. Training Day 2 On Day 2 we certify a participant and sign the Rights & Responsibilities document. This session includes a special presentation on creating and managing Nutrition Notes, Risk Codes, and High-Risk Referrals in TXIN. Training Day 3 On Day 3 we create a benefits issuance and demonstrate how to verify and write WIC benefits to an EBT card. Additionally, we discuss scheduling, completing the Daily Rider, performing recertifications, mid-certs & mid-reviews, completing in-state and out-of-state transfers, generating VOCs, and EBT card lock & unlock. Day 3 also includes a demo & presentation on using the myWIC app and shows staff how to practice myWIC.	New and/or existing TXIN users	May 2024 TXIN Virtual Training (adobeconnect.com) Registration is required.	Sandra.west@hhs.texas.gov Debra.white1@hhs.texas.gov

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		Training Day 4 This day is all about formula management! In this session we verify formula, replace & exchange formula, return formula, create and approve a prescription, issuing a drop ship order, and managing breast pumps in TXIN.			
05/09	12:00-1:00	SNAP-Ed Q3 Sharing Session #1 This session will include updates and sharing of current project ideas and successes. This session is offered 2 times - staff only need to attend one.	FY24 SNAP-Ed project leads and directors	SNAP-Ed Q3 Sharing Session #1 05.09.24	allison.mcadow@hhs.texas.gov
05/13	9:00-9:30	Live Storm Orientation This class must be taken at least once before attending Virtual Lactation Principles (VLP) or Virtual Advanced Lactation Management (VALM) sessions. This is a review of how to use the LiveStorm platform. You will be automatically registered.	Anyone attending a LiveStorm breastfeeding class.		Missy.Hammer@hhs.texas.gov
05/14 05/15 05/16	9:00-12:00	Virtual Lactation Principles (3 days) This breastfeeding course addresses the fundamentals of breastfeeding, utilizing various case studies, activities and group discussions. All 3 days are required in order to receive a completion certificate or continuing education (CE) hours. No partial credit is awarded. CE hours awarded for several disciplines. See registration page for specific information. This course is approved for a maximum of 3.0 WCS CEC	Staff offering breastfeeding education	Please register in advance at <u>www.TALWD.org</u>.	Missy.Hammer@hhs.texas.gov
05/14	1:00-2:00	Lunch and Learn: Handling Requests for Ready-to-Use Formula. There are unique requirements for issuing the ready-to-use (RTU) form of a formula in place of powder or concentrated liquid. This training will review the newly updated Policy FD:15.0: Issuance of Ready-to-Use Formula and provide case examples. Approved for 1.0 WCS CEC.	All staff who issue food packages.	5/12/24 Lunch and Learn RTU Formula	Esther.Giezendanner@hhs.texas.gov

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Date	Time	Session Description	Target Audience	Training Link	Contact for Questions
05/15	1:00-2:00	SNAP-Ed Q3 Sharing Session #2 This session will include updates and sharing of current project ideas and successes. This session is offered 2 times - staff only need to attend one.	FY24 SNAP-Ed project leads and directors	SNAP-Ed Q3 Sharing Session #2 05.15.24	allison.mcadow@hhs.texas.gov
05/16	12:00-1:00	NEBF Plan Training Session #1 Join us for this annual NEBF Plan training to understand what it is and what you'll need to do to get it submitted and approved.	LA Nutrition Education, Breastfeeding, outreach and training coordinators	NEBF Plan Training 5/16/24	akata.sanghani@hhs.texas.gov
05/21	1:00-2:00	Designing Clear and Effective Health Messages Join Dr. Mackert for a discussion that will focus on health literacy and the design of more effective health messages to effectively engage with WIC clients. This session will be recorded. This session will be repeated in June. Approved for 1.0 WCS CEC.	All WIC Staff	Designing Health Messages 05/21/24	Angela.gil@hhs.texas.gov
05/23	12:00-1:00	Lunch and Learn: Navigating Trends in Baby Food Feeding. This training gives a review of the guidance for baby food feeding for infants between 6-12 months. Topics include signs and skills for introduction of baby food, an overview of baby led weaning, review of updated food allergy and safety guidance and tips on how families can use Texas WIC baby food benefits. Approved for 1.0 WCS CEC.	Staff who counsel mothers.	Navigating Trends in Baby Food Feeding 5.23.24	Riana.Dalton@hhs.texas.gov
05/28	1:00-2:00	Lunch and Learn: Practicing in myWIC Did you know that WIC staff have access to a sandbox area in myWIC, similar to the TXIN Sandbox? This session will demonstrate how the myWIC app sends information to TXIN and how staff can practice creating and confirming information submitted in the sandbox! In this Lunch & Learn session, staff will learn how to create a pretend family in the TXIN Sandbox, send the family an	New and existing staff wanting to learn more about the myWIC app	Practicing in myWIC 5.28.24	doreen.laduca@hhs.texas.gov

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		invitation to sign-up for myWIC, and then create a pretend account in the myWIC sandbox. Staff can see exactly what the client sees when signing up to use the myWIC app and can follow the steps to submit required documents.			
05/29	1:00-2:00	NEBF Plan Training Session #2 Join us for this annual NEBF Plan training to understand what it is and what you'll need to do to get it submitted and approved.	LA Nutrition Education, Breastfeeding, outreach and training coordinators	NEBF Plan Training 5/29/24	akata.sanghani@hhs.texas.gov
05/30	12:00-1:30	Lunch and Learn: WIC Shopping 101 This live, interactive training event is designed for staff in a variety of roles. Join to learn about WIC foods, shopping resources available for clients, common challenges and tips for supporting the shopping experience.	Local Agency Staff and State Staff	WIC Shopping 101 (05/30/2024)	kaylene.thompson@hhs.texas.gov alyssa.rubin@hhs.texas.gov

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June 2024					
06/04	1:00-2:00	Lunch and Learn: Breastfeeding Teleconsults Tips for conducting virtual breastfeeding consultations.	Staff who provide breastfeeding support	Breastfeeding Teleconsults 6 04 24	Asia.Sartor@hhs.texas.gov
06/06	12:00-1:00	Lunch and Learn: New Referral and Inventory Features in TXIN This live and interactive training provides details and demonstrations of the latest Referrals and Inventory features in TXIN. Staff who work with inventory and staff who create and/or follow-up on client referrals are encouraged to join. Learn about creating and assigning staff internal referrals, managing referrals received by WIC from external sources, adding formula to inventory using an IDL (Inventory Data Loader) Formula to submit Expiring Formula to your clinic's Inventory for it to appear in the Expiring Inventory at my Location view in TXIN for continued management.	Staff who work with inventory and staff who create and/or follow-up on client referrals	New Referral and Inventory Features in TXIN 6.6.24	doreen.laduca@hhs.texas.gov
06/06	8:00-5:00	Lactation Principles - Georgetown (in-person) This breastfeeding course addresses the fundamentals of breastfeeding, utilizing various case studies, activities and group discussions. Attendance for the entire day is required to receive a completion certificate or continuing education (CE) hours. No partial credit is awarded. CE hours awarded for several disciplines. See registration page for specific information. Registration fee is \$50. If your agency has a credit to use or are unsure, please contact Missy prior to registering.	Staff offering breastfeeding education	Please register in advance at www.TALWD.org.	Missy.Hammer@hhs.texas.gov

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6/11 6/13 6/18 6/20	1:00-5:00 8:30-5:00 8:30-5:00 8:30-12:30	<p>TXIN Application Virtual Training</p> <p>Training Day 1 On Day 1, we provide a history of the TXIN application and explore navigation. During this session, we create a family record, add an endorser, add the participants to the family record, and document proof of residency.</p> <p>Training Day 2 On Day 2 we certify a participant and sign the Rights & Responsibilities document. This session includes a special presentation on creating and managing Nutrition Notes, Risk Codes, and High-Risk Referrals in TXIN.</p> <p>Training Day 3 On Day 3 we create a benefits issuance and demonstrate how to verify and write WIC benefits to an EBT card. Additionally, we discuss scheduling, completing the Daily Rider, performing recertifications, mid-certs & mid-reviews, completing in-state and out-of-state transfers, generating VOCs, and EBT card lock & unlock. Day 3 also includes a demo & presentation on using the myWIC app and shows staff how to practice myWIC.</p> <p>Training Day 4 This day is all about formula management! In this session we verify formula, replace & exchange formula, return formula, create and approve a prescription, issuing a drop ship order, and managing breast pumps in TXIN.</p>	New and/or existing TXIN users	June 2024 TXIN Training Registration is required.	sandra.west@hhs.texas.gov Debra.white1@hhs.texas.gov
06/11	1:00-2:00	NE Sharing Session: Introduce new Nutrition Education materials and NE Trainings.	NE Coordinators, Training Coordinators and Directors	NE Quarterly Sharing Session 6 11 24	Kathleen.Oliver@hhs.texas.gov

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06/13	12:00-1:00	Lunch and Learn: Formula Approval This training gives a review of the formula approval process for WCS and CA staff. Topics include an overview of formula approval resources, reviewing prescriptions, documentation, and case examples.	Staff who approve medical requests in TXIN	Formula Approvals 6 13 2024	Jessica.Plank@hhs.texas.gov Riana.Dalton@hhs.texas.gov
06/18	12:00-1:30	Lunch and Learn: myWIC Tips and Tricks V Join us to learn, share and discuss tips and tricks to help your clients with myWIC.	All WIC Staff	myWIC Tips and Tricks V 6.18.24	doreen.laduca@hhs.texas.gov
6/20	12:00-1:00	Designing Clear and Effective Health Messages Join Dr. Mackert for a discussion that will focus on health literacy and the design of more effective health messages to effectively engage with WIC clients. This is a repeat session.	All WIC Staff	Designing Health Messages 06/20/24	angela.gil@hhs.texas.gov
06/25	1:00-2:00	Lunch and Learn: Exploring the Pathways to Becoming an IBCLC. Learn about the different pathway options for becoming an IBCLC and have an opportunity to ask questions.	Staff who provide breastfeeding support	Exploring IBCLC Pathways 6/25/24	Asia.Sartor@hhs.texas.gov
06/27	12:00-1:00	Screening for Eligibility Join us for this updated training to learn about screening applicants for eligibility. We will cover all eligibility criteria to help staff determine when an applicant is eligible for the WIC Program. Topics will include category, processing time frames, identification, residency, income, nutritional risk and physical presence.	WIC staff who screen applicants for eligibility.	Screening for Eligibility 6.27.24	doreen.laduca@hhs.texas.gov