

<p style="text-align: center;"><b>Texas WIC</b> <b>Health and Human Services Commission</b></p>
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Effective April 1, 2019

Policy No. AC:29.0

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**WISE Cost Report, WIC-227A**

**Purpose**

To provide the state agency (SA) with the necessary breakdown of all local agency (LA) costs into the four categories mandated by federal nutrition services and administrative costs (NSA) reporting requirements.

**Authority**

7 CFR Part 3016

**Policy**

LAs shall report their expenditures for the month of March of each contract year in the four functional categories mandated by the United States Department of Agriculture (USDA).

**Procedures**

- I. The LA shall follow the instructions attached to or on the reverse side of the SA supplied WISE cost report, WIC-227A form. This form and a detailed explanation of the activities and types of costs that fit into each of the four categories- nutrition education, breastfeeding, general administration, and client services is located at:  
<https://hhs.texas.gov/doing-business-hhs/provider-portals/wic-providers/wic-financial>.
- II. The LA shall submit the annual WISE cost report to the SA by April 30<sup>th</sup> of each year.