

<p style="text-align: center;"><b>Texas WIC</b> <b>Health and Human Services Commission</b></p>
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Effective April 1, 2019

Policy No. AC:25.0

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**Monthly Reimbursement Maximum – Start Up Costs**

**Purpose**

To allow new local agencies (LAs) sufficient funds to operate and purchase equipment as actual participation levels are building.

**Authority**

7 CFR Part 3016; Contract with State Agency, Uniform Grant Guidance, 2 CFR 200

**Policy**

During the first six months of operation of a new WIC LA, the LA's monthly reimbursement maximum shall be computed by multiplying their assigned caseload by the assigned per participant administrative funding rate as defined in the current WIC contract.

**Procedures**

- I. Surplus funds (**Policy AC:27.0**) earned during the start-up period may be carried forward for use only within the six-month start-up period.
- II. All earned but unspent surplus funds shall be forfeited at the beginning of the seventh month.
- III. Beginning with the seventh month of operation, the LA's monthly reimbursement maximum shall be computed in accordance with **Policy AC:24.0**.
- IV. The requirement to spend 19% on Nutrition Education shall be waived during the six-month start-up period.