### Worksheet Step 5: Planning the Evaluation

#### What kinds of data will help you learn if you have met your outcome objectives?
- Height/weight measurements
- Client self-report
- Staff self-report
- Other biometrics
- Foxfire reports
- Interviews
- Other: ______________________

#### What kind of data is feasible to collect and analyze?
- Height/weight measurements
- Client self-report
- Staff self-report
- Other biometrics
- Foxfire reports
- Interviews
- Other: ______________________

#### What are the best ways for you to collect data?
- Paper and pencil survey
- One-on-one conversations with participants
- Group discussions
- Foxfire reports
- Other: ______________________

#### How will you make sense of data you collect?
- Analysis using Excel
- Graphing results
- Looking at frequencies
- Looking at means
- Summarizing client comments
- Other: ______________________

#### When will you collect your data?
- Before class
- After the class
- At each session
- Follow-up 3 months after the project ends
- Other: ______________________
### Worksheet Step 5: Planning the Evaluation Continued

#### What will you use as a comparison group?
- [ ] Clients at another clinic within your agency
- [ ] Clients who do not participate
- [ ] Participant survey data
- [ ] No comparison group
- [ ] Other: ____________________

#### How will you know whether or the project was implemented as planned?
- [ ] Attendance records
- [ ] Notes from sessions
- [ ] Logs of material distribution
- [ ] Client self-report on survey of what they received
- [ ] Other: ____________________

#### What will you want to tell other people?
- [ ] Description of the problem
- [ ] Whether objectives were met
- [ ] Description of the program activities
- [ ] Participation levels
- [ ] Participants satisfaction
- [ ] Other: ____________________

#### How will you report your findings?
- [ ] Report for WIC
- [ ] Presentation
- [ ] Article for WIC News
- [ ] Other: ____________________