



TEXAS

Health and Human Services

Children with Special Health Care Needs Services

CHILDREN WITH SPECIAL HEALTH CARE NEEDS SERVICES PROGRAM

Family Support Services Request

Home Modifications: Initial Inspection Report | FSS Packet Form H

Process and Instructions:

Before an authorized contractor can begin work on home modifications, the written specifications must pass an initial inspection. In general, the initial inspection will be conducted following the Children with Special Health Care Needs Services Program Central Office approval of a family support services (FSS) request for home modifications. An inspector enrolled as a CSHCN provider must review the written specifications and bid documentation for the planned home modifications, perform an initial inspection, and submit this completed report to the case manager. The case manager and the Regional Director of Social Work review the initial inspection report to verify that the proposed home modifications: **(1)** meet current applicable building codes, **(2)** meet current Texas Accessibility Standards, and **(3)** can be completed for the authorized bid cost and then forward the report to Central Office.

In some circumstances, the case manager and Regional Director of Social Work Services may determine that an initial inspection is needed prior to Central Office review of the FSS request. In this case, the initial inspection report is included in the Family Support Services Packet submitted to Central Office for review and decision.

If extra space is needed to complete this form, attach a separate sheet of paper. [Return this form to state health services case manager:](#)

Client Name:

Client ID:

Complete address for which home modifications are requested. Include city, state, and zip code.

Proposed modifications:

Contractor Name:

Company Name:

Provider Signature:

Date:

X _____

Original signature required.

I have visited the home and reviewed the written specifications for the above proposed home modifications as stated and as signed by (provide name of person who detailed the specifications on Form D)

and dated on .

In my professional opinion, the following statements regarding the home and proposed modifications as per written specifications are true:

1. The home is sufficiently habitable to warrant the proposed modifications as per written specifications.

Yes No N/A

If not, specify details.

2. The condition of the following structural systems is adequate to warrant the proposed modification as per written specifications:

A. Foundation.

If not, specify details.

Yes No N/A

B. Roof.

If not, specify details.

Yes No N/A

C. Ceiling and floors.

If not, specify details.

Yes No N/A

D. Entries and porches

If not, specify details.

Yes No N/A

E. Home Electrical System.

If not, specify details.

Yes No N/A

F. Plumbing System.

If not, specify details.

Yes No N/A

3. The proposed home modifications comply with any current applicable building codes.

Yes No N/A

If not, specify changes required to comply with any current applicable building codes.

4. The proposed home modifications as per written specifications meet current Texas Accessibility Standards.

Yes No N/A

If not, specify changes required to meet current Texas Accessibility Standards.

5. Any permits needed for the proposed home modifications and the associated costs of such permits are noted in the written specifications and/or included in the contractor's bid.

Yes No N/A - No permits required

6. In my opinion, the proposed home modifications, including any required changes as specified above, can be completed for the authorized or proposed bid cost.

Yes No N/A

Comments:

Name of Inspector:

Company of Inspector

License Number, Expiration Date or Credentials:

Inspector Signature:

X _____

Date:

Original signature required.

If No is checked on any of the above, the following must be completed by the contractor, indicate if the proposed home modifications will be completed per the above changes.

Yes, I will submit revised written specifications and bid including the above changes and any permits needed for the proposed modifications.

No, I am withdrawing my bid to install the proposed home modifications.

Name of Contractor:

Company of Contractor:

Contractor Signature:

X _____

Date:

Original signature required.