

## Missing/Forgotten Registration Code Entry Process

1. Login using the email address and password with which you have previously accessed TULIP.
2. Click Additional Registration Codes



### Texas Unified Licensure Information Portal (TULIP)



Facility/Agency Details

3. Click the New button



Please continue on the next page

4. Enter one code. Note the message; enter codes you did not enter during registration, submit as many as necessary one at a time. Then click Save.

Resident Death Reports Additional Registration Codes

### New Additional Registration Code

Enter a registration code that you did not supply during initial registration. You may submit as many as you wish, but you must do so one at a time. Please allow up to 35 minutes for this process to complete.

Owner  
Pro1 One

\* Code

Created By Last Modified By

Cancel Save & New Save

5. If an error message is displayed, check the value that you have entered and make sure it exactly matches. If no error is displayed, you will see a screen like this:

Additional Registration Code

ARC-000000

ARC  
ARC-000000

Code   
001U000001fmibyIAA

Created By  
 Pro1 One, 9/5/2018 11:42 PM

Owner  
 Pro1 One

Last Modified By  
 Pro1 One, 9/5/2018 11:42 PM

6. (Optional) If you have more codes to enter, repeat steps 2 – 5 until all codes have been submitted. You can see the codes already saved using these steps (not those entered during registration) when Additional Registration Codes is clicked as it is in step 2.