

## Medicaid Beneficiaries with Complex Needs and High Costs: IAP and State Participation

The Center for Medicaid and CHIP Services (CMCS) is pleased to extend an invitation to your state for participation in the Medicaid Innovation Accelerator Program – Improving Care for Medicaid Beneficiaries with Complex Needs and High Costs (IAP-BCN). As discussed on our introductory call, this document is confirmation of IAP’s commitment to supporting your state’s BCN program needs and outlines what you can expect as a state participating in the IAP-BCN activity.

	IAP will...	Participating states will...
<b>Timeframe</b>	...provide structured program support to participating states throughout the first 10 months (October 2015 through July 2016). After July 2016, IAP will offer a lighter touch of ongoing program support via conference calls as requested by the state through the end of the 2018.	...participate in the structured portion of the BCN activity (as outlined in this document) from October 2015 through July 2016. States may also be asked to provide periodic updates on their progress as part of the IAP evaluation after the structured period through 2018.
<b>Strategic Planning</b>	...facilitate an initial strategic planning process in which the state, the CMS Rapid Cycle Learning (RCL) team, and the IAP team assigned to assist the state, identifies/confirms the key drivers related to its BCN activity using a Driver Diagram tool. The resulting driver diagram will help focus the state’s BCN activity and the program assistance IAP will provide, and support a rapid cycle learning process.	...participate in an initial strategic planning process to identify/confirm the overall goals and objectives of the state’s BCN activity, the proposed timeline for major milestones and the key participants. The key tool used in this process will be a driver diagram (see an introduction to Driver Diagrams in the attachment labeled “What’s Your Theory?”).
<b>State-Specific Action Plan</b>	...provide 1:1 support to states in developing (or refining) and maintaining their state-specific BCN action plans. IAP will make available a planning template for states that do not already have an existing action plan. This template is structured to enable states to develop action steps which address the major drivers identified as part of the strategic planning process discussed above.	...share their existing work plan or develop a state-specific BCN action plan. Revisions to the state-specific plan may be made at appropriate times, and the objectives identified may be modified or refined by the state as new data findings emerge or changes surface as part of the rapid cycle learning process. States will also be asked to self-assess their progress toward their identified objectives at quarterly intervals and the conclusion of the 10 month structured program.
<b>Individualized Programmatic Support</b>	...provide individualized 1:1 program and technical support throughout the first 10 months of the BCN activity. As requested by the state, this individualized program support will be available at a lighter touch via conference calls after the initial 10 month period up through the end of 2018.	...provide ongoing feedback related to the types and methods of support your state needs from IAP.
<b>On-site Visit</b>	...make the IAP team available for an onsite visit to meet with the state’s BCN team at least once during the state’s involvement in the BCN activity. The timing and focus of this on-site visit will be determined in conjunction with the state.	...work with IAP to identify when an on-site visit to the state by the IAP team would be most useful (e.g., on site visit could focus on: refining the state’s BCN planning process; providing a more intensive exploration of the state BCN environment, challenges and needs; assisting in refining the states’ data analytics processes; or supporting other programmatic needs identified by the state which can best be achieved through in-person engagement).
<b>In-Person Workshop</b>	...offer an in-person workshop at which IAP will provide experts based on the participating BCN states’ expressed areas of interest and facilitate topic specific	...take part in an in-person workshop to be held in the Baltimore, Maryland area. This workshop will be structured around the specific needs identified by

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	discussions among BCN participating states. In addition, states will have time to work within their state teams as well as with other teams on similar program objectives. To the extent possible, IAP will make several of the workshop sessions available via webinar/call-in line to those who cannot travel in person.	participating states. States will be asked to include the key members of their team. CMCS is not able to provide the funding for travel, lodging or food.
<b>Monthly State-to-State Learning Opportunities</b>	...provide virtual monthly state-to-state learning opportunities focused on areas of need identified by participating states. For each learning opportunity, IAP will provide subject matter experts to share and facilitate knowledge exchange among the participating BCN states and ensure that follow up support is made available to states as requested.	...participate in a monthly learning opportunity lasting no more than 90 minutes. Some of these virtual workshops will be for all participating states. In other instances, the workshops may only be applicable to a cohort states (for example, states focusing on the long-term services and supports population). Each state will bring together the relevant members of its team and have at least one member in attendance for these meetings. During these learning opportunities, states will be asked to pose questions as well as share with fellow states their progress, challenges, information needs, and lessons learned.
<b>Common Metrics</b>	...work with participating BCN states to confirm a common metric to be collected as part of the BCN activity. IAP anticipates using the Plan All Cause Readmission Rate-Adult (NQF # 1768) for this purpose, but will engage in a discussion on the common metric selection with the BCN participating states. IAP will provide technical support related to this measure, including technical specifications. In addition to this common measure, IAP support is available to work with state teams to develop a measurement strategy for their state-specific BCN activity.	...collect one common measure that will be used by all participating states and IAP to understand progress on the BCN activity. States will be asked to share baseline data and progress over time for this measure through the end of the 2018.
<b>Focus Areas</b>	...provide support focused on states' needs in the areas of: data analytics to better serve the BCN population; payment reforms to support BCN programs; and the replication/spread of BCN programs demonstrating promising results.	...share your data analytic and payment reform challenges and strategies with your fellow state colleagues. States may also be asked to work with IAP in identifying ways to use the Transformed Medicaid Information System (T-MSIS) data as part of your BCN activity.

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We request that you confirm your state's willingness to participate by sending a reply to us by September 30, 2015. We look forward to working together to identify ways to enhance states capacity to use data analytics to better serve the BCN population, to develop/refine payment reforms to support BCN programs and to facilitate the replication/spread of promising BCN programs.