Area Agencies on Aging Broadcast 2022-01

Date: November 23, 2021

To: Area Agencies on Aging Directors
    Area Agencies on Aging Executive Directors

From: Access and Eligibility Services Program Policy
      State Office 2115

Subject: Area Agencies on Aging (AAA) Handbook Website Redesign

AAA Handbook Website Redesign
Effective November 28, 2021, the Health and Human Service (HHS) website will be updated. This change will bring some new enhancements to the AAA site to improve the user experience.

The changes include:

- a new user experience with updated formatting,
- breaking pages into subsections,
- facilitating handbook use on mobile devices, and
- updating Table of Contents for easier policy access.

All policy sections will remain unchanged.

Note: AAA 21-1 handbook updates are currently delayed due to the website redesign activities. The AAAs will be notified when revisions have resumed and are posted online.
Enhancements to AES Handbooks

1. Sub-pages will be added to left navigation to break up large sections of content to improve searchability.
2. A new **On This Page** button will be added to the top right of the handbook section as an easy access anchor link to help the user jump to a specific section on that page.
3. The following three sections will stay on the page when the user scrolls down the page:

- On this Page button;
- Left navigation toolbar; and
- Overhead toolbar.

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A—118.2 Applications Sent to the Marketplace

Revision 154, Effective October 1, 2023

**Medical Programs**

If an EHR system is being used to track and calculate fees, special instructions or requirements may need to be reviewed. The modifier code is important for the application to be transmitted to the marketplace.

A—119 Correspondence Options

Revision 130, Effective October 1, 2023

A—119.1 Electronic Correspondence

Revision 130, Effective October 1, 2023

**All Programs**

The email address or the contact person for each patient is stored along with any messages sent electronically or through the mail. By selecting this option, a message is sent to the person or the account on the Electronic Correspondence Page: account, and the client. The client may view and edit the message, or send it to the account. The email address is stored along with any messages sent electronically or through the mail.

Once a request is made, all required information is sent to the marketplace. A notification is sent to the client, and a copy of the correspondence is sent to the client and the account. Any information that is not available on the record will be sent to the marketplace.

After the delivery of the correspondence, the client is automatically notified of the electronic correspondence. The EHR system automatically stores and sends a copy of the correspondence, and the client is automatically notified of the electronic correspondence. The client is automatically notified of the electronic correspondence.