

Chemical Dependency Counselor Intern
Registration Application – Licensure by Exam with Degree and Internship

Service Code: 529201037

Review form instructions for documents that need to be attached to this completed form.

Initial Registration

Subsequent Registration for extension of intern registration refer to [Texas Administrative Code \(TAC\) Title 25, Section 140.413](#).

Section 1 – Personal Information

First Name:		Middle Name:		Last Name:	
Social Security No.:		Date of Birth:		Gender:	
Street Address:		City:	State:	ZIP Code:	County:
Area Code and Phone No.:		Email:			

Section 2 – Education Information

Highest Level of Education Completed: High School Graduate GED College

Degree such as associates or bachelors:

Major:		Minor:		
College or University Name:			Area Code and Phone No.:	
Street Address:		City:	State:	ZIP Code:

Note: Attach copies of the following:

- A recent full-face wallet-sized photo (2.5" by 3.5").
- A receipt for two sets of fingerprints necessary to get a criminal history check from both the Texas Department of Public Safety and the Federal Bureau of Investigations, as required by [25 TAC Section 140.431](#). The [LCDC fingerprint instructions document](#) includes instructions on how to get and submit fingerprint receipts to HHSC.
- Documentation showing the applicant meets the requirements in [25 TAC Section 140.405](#), including one of the following:
 - An official college transcript (no photocopies) documenting the applicant completed 270 classroom hours and 300 hours of approved supervised field work practicum with a letter from the school's educational coordinator or chair stating the applicant's completed practicum was in the field of substance abuse.
 - An official college transcript showing an approved degree, which exempts the applicant from the education and practicum requirements in accordance with [25 TAC 140.405\(b\)](#).

Section 3 – Initial Intern Registration Fee

- Pay by mail: \$65 application and background investigation fee, as required by [25 TAC Section 140.404\(a\)\(1\)](#) and [25 TAC Section 140.403\(a\)](#).

